



SAME NORTHERN VIRGINIA POST

P.O. Box 575

Fort Belvoir, VA 22060

**PROFESSIONAL CREDENTIALING EXAMINATION
REIMBURSEMENT PROGRAM APPLICATION**

for Young Members, NCO's and Student Members

The program will support exam sitting or registration fee achievement reimbursement for the following credentials, licensures, or certifications, which are considered to have an intrinsic value to SAME's mission and the architectural and engineering professions:

- a. Fundamentals of Engineering Exam and Professional Engineer Exam (any discipline)
- b. Architect Registration Examination (for any division)
- c. Certified Construction Manager (Sponsored by Construction Management Association of America)
- d. Design-Build Certification (Sponsored by Design-Build Institute of America)
- e. Leadership in Energy and Environment Design (Sponsored by U.S. Green Building Council)
- f. Certified Energy Manager (Sponsored by Association of Energy Engineers)
- g. Project Management Professional (Sponsored by Project Management Institute)
- h. Certified Facility Manager (Sponsored by International Facility Management Association)
- i. Credentials offered by National Institute for Certification in Engineering Technologies (NICET)
- j. Other credentialing programs as deemed appropriate by the selection committee

Applicants must also meet ALL of the following criteria for award:

1. Be a Northern Virginia Post Young Member, NCO or Student Member (Note, there is no age limit for NCO applicants. Young members must be less than or equal to age 39 by the application due date).
2. Provide an official pass/fail notification; applicant must have achieved a passing score on the exam at the time of application
3. Provide an invoice of payment from the exam administrator showing applicant paid all fees at the time application is submitted.

CREDENTIALING INFORMATION

- Total awards received by a Post Public Agency Member will not exceed \$200.
- Post Individual Young Members, NCO's and Student Members will not exceed \$500



Name (Last): _____ (First) _____ (MI) _____

Home or cell: _____

Mailing Address: _____

(City) _____

(State) _____; (Zip) _____

E-Mail Address: _____

Same Member Number: _____

Check appropriate:

--- Young Member: _____ NCO: _____ Student Member: _____

Exam Title: _____ Exam Date: _____

Requested Reimbursement: \$ _____

Signature _____ Date _____

Provide the enclosures:

- Official pass/fail notification
- Payment invoice from exam administrator showing applicant paid all fees

Submit the application and enclosures to:

James H. Donahue, P.E., F.SAME
Post Continuing Education Director
2407 Smithfield Road
Charlottesville, VA 22901

Or scan and email to: jameshdonahue@comcast.net

Questions or comments are welcome by email or (434) 295-1927