



20770 US HIGHWAY 281 N
STE 108, PMB 451
San Antonio, TX 78258-7500

May 20, 2024

MEMORANDUM FOR SAME MEMBERS

FROM: San Antonio Post Secretary

SUBJECT: Post Board Meeting Minutes, April 25, 2024, Zoom

Board Members present are in BOLD:

President

Vice President

Past President

Secretary

Assistant Secretary

Treasurer

Assistant Treasurer

2nd Assistant Treasurer

Industry Gov. Engagement Director

Service Mem. & Veteran Supp. Director

Service Mem. & Veteran Supp. Coord.

Service Mem. & Veteran Trans. Coord.

Leadership & Mentoring Director

Fellows Director

Resilience Director

Young Professional Director

Individual Member Director

Sustaining Member Director

Military Enlisted Affairs Liaison

K-12/STEM Outreach Coordinator

College Outreach Coordinator

SAME E&C Camp Coordinator

STEM & College Outreach Director

UT Student Chapter Mentor

UT Student Chapter Mentor Assistant

UTSA Student Chapter Mentor

Texas A&M Student Chapter Mentor

Scholarship Director

Small Business Coordinator

SAME National Event Liaison

Golf Committee Chair

Leadership Lab (LLAB) Director

LLAB Co-Director

Social Media Coordinator

Newsletter Editor

Website Manager

Awards Committee Chair

Holiday Celebration Chair

Mr. Rene Cortez

Col. John Baker

Mr. Zakary Payne

Mrs. Cassandra Price

Ms. Sarah Fowlkes

Mr. Sam Hutchins

Mr. Steve Holt

Mr. Dick Kochanek

Mr. Sam Barnett

Mr. Dean Hartman

Mr. Mike Monreal

Mr. Marcus Henneke

Mr. James Kisiel

Mr. Josh Graham

Mr. John Enyeart

Ms. Amanda Navarro

Mr. Ed von Dran

Mrs. Michele Torres

SMSgt Melwing Isaac-Jimenez

Mr. Scott Mikos

Mr. Terry Watkins

Capt. Varsha Savalia

Mr. Harold Eberbach

Mr. Rick Galloway

VACANT

Mr. Terry Watkins

Mr. John German

Mrs. Diane Glass

Ms. Sarah Fowlkes

Ms. Bonnie Hopke

Mr. Michael Beach

Mrs. Cathy Bond

Mr. Cade Deines

Mrs. Amy Shirlberg

Mr. Dick Kochanek

Mr. Dick Kochanek

Mr. Dick Kochanek

Ms. Hilda Quinones

1. The Feb 29 Post Board meeting minutes were approved and published at <https://www.same.org/wp-content/uploads/2024/04/240229sabod.pdf> . Are there any additional changes needed?

There were no other revisions to the published Feb 29 meeting minutes.

2. Board Vote:

- On Mar 20, the Board approved by electronic vote to increase the 2024 SAME E&C Camp Support budget from \$9,000 to \$13,000 so that the Post could sponsor all eight of the 2024 SAME E&C Camp applicants that identified the San Antonio Post as their possible sponsors for the Camps.

FOR THE RECORD

3. Finances/Budget:

- *Attachment 1* is the Apr 20 Budget Update.
- Steve Holt and Bill Meyers are the auditors for 2023. They have the financial records for the review.
- The accountant has been given the tax information to do our taxes. Taxes are due May 15. They may request an extension.
- Sam moved \$50K from the checking account to the Merrill Lynch Money Market Account making a total of \$90K. We currently have a balance of \$90,460.46 and have already paid the \$150 annual fee.
- The 2023 Annual Report was submitted to SAME by the required deadline.

Audit is expected to be completed by end of May. Mr. Cortez asked if we would owe any taxes to the IRS. Mr. Hutchins stated that we do not end up paying any taxes. However, there is a long, complex tax form that is filled out by our accountant that tracks where the money came from. This costs us about \$1,700.

4. 2024 SBMRF:

- Sarah to provide updates:
 - Cathy Bond interested in co-chairing 2025 event.
 - Pushing back 2025 event to late March (not to conflict with Capital Week scheduled for Mar 25-27, 2025) or early April.
 - Possibly moving to a new venue to have more room/options, but probably have to go somewhere closer to downtown.
- Sam to identify whether all bills have been paid for the 2023 event.

Ms. Fowlkes said she moved over to Jacobs, who is not a small business. Since we would like to keep the chair in a small business, Cathy Bond is interested in co-chairing the 2025 event with the intentions of eventually chairing the small business. For the 2025 SBMRF, we are considering pushing the dates to the first week of April to avoid any conflict with Capital Week. Ms. Fowlkes is still looking at dates and taking with the current hotel. We may have to move locations for more space if we plan to move back to a full program in 2025. Mr. Cortez recommended also looking at the week before Capital Week. Mr. Baker recommended that we also

avoid some important dates in Texas, such as Texas spring break for public schools, NCAA Men's final four here in San Antonio and Fiesta due to cost of hotels during that time.

Ms. Fowlkes said 2024 was successful. She asked Mr. Hutchins if we received the final invoice from the hotel. Mr. Hutchins said he paid the hotel bill and we actually received a refund in the amount of \$123. He believes everything has been paid.

5. Leadership Lab:

- We have conducted exit interviews with all graduates that have been able (5 total).
- We have set the start date for the next LLAB as Sep 9 and the last meeting is set for Feb 10, 2025. We have shortened the overall program by 2 meetings.
- We have added 2 orientation meetings prior to the start of LLAB to better inform the students of requirements and for a walk through of Thinkific as per feedback from graduates.
- We are reviewing application and process for any updates. We will have that finalized in the next 2 weeks and are prepared to have that for review at the next BOD meeting. At which time, we will be ready to start the application process for the next cohort.
- Added Nick Gillette to be our online facilitator to enhance our online student experience for breakout rooms, communication and social.
- We have received 3 student videos to post on social media for the Post. Please advise how to proceed with using these to promote during the next application process.
- James Kisiel indicates the Board that we may need more funding to pay for the rest of LLAB in 2024 see *Attachments 2 and 3*):
 - Inflation and the level of effort we put into graduation has caused our 2024 budget to be light.
 - He is proposing that any funds that we have that are not used in PD-CE scholarship awards for members (\$500 of the \$1,000 budgeted was not awarded) could be used to offset the delta.
 - He also is proposing some of the budget in Fellows Mentoring Activities (currently budgeted at \$500) could be pulled over to cover the shortfall because of our efforts to include fellows with YP and LLAB activities.

Mr. Deines provided update on Leadership Lab. He and Ms. Bond have been conducting exit interviews with this year's cohort, as well as an exit survey. They received very positive feedback on Crucial Conversations, which will continue to be the core curriculum for the class. There was also relatively positive feedback on the virtual capability. Students liked the ease of access to the sessions. Regarding Thinkific, they received positive feedback on its ability to contain the curriculum and assignments for students to stay on track. There were some recommendations to encourage the use of the mobile app, as an interface for its user-friendly capability. Finally, they received feedback on the length of the program. Several students recommended consolidating some of the lessons. For FY 25, the LLAB will reduce the number of sessions to 11 versus 13. Additionally, Nick

Gillette, San Angelo field chapter president, is going to be a liaison for us to support virtual presence. He is going to help mitigate some of the delays and introductions to the class and assist with virtual participation.

At the May Board meeting, Mr. Deines and Ms. Bond would like to present discuss adding the SAME nationally provided mentee application as an addendum to the LLAB application. The idea is to have the LLAB student paired with an industry mentor for five sessions through the duration of the leadership lab.

Ms. Bond is requesting additional funding for the leadership lab. The cost of everything has gone up exponentially. The request is to increase the LLAB budget between \$500 and \$1,000 as there is not enough money to pay for Thinkific. Mr. Kisiel said the cost of Thinkific did not increase, but we overspent on the LLAB banquet due to an increase in participation. Mr. Cortez asked what the current budget is for LLAB. Ms. Bond said the total is \$5,000 - \$2,500 from student fees and \$2,500 from the post. Mr. Kisiel says they need about \$3,200 from the post. He suggested that we take any funding that we have in L&M that we can offset the deficit. Mr. Cortez asked for clarification on how much additional is being requested. Ms. Bond stated an additional \$1,200. Mr. Kisiel said that we have a \$3,200 requirement by January. Mr. Hutchins said there is currently \$1,039.54 from last year's budget. If it doesn't get used for this class that is finishing, it will get moved back to E&M. Then the \$2,500 will be moved for the next class. Mr. Kochanek suggested going back to calendar year cycles for the LLAB to coincide with the budget. Ms. Bond said that historically students are too busy in Jan and Feb. Mr. Deines asked when does the \$1039.54 get pulled back into E&M. Mr. Hutchins said he will probably do it soon, but no set date. Mr. Deines asked if we could spend that against the 24/25 class for Thinkific? Mr. Hutchins said if the board doesn't have any problem with it, we could leave it there. But that only solves one year problem. Mr. Kochanek mentioned that we could also move \$500 that was not spent in the PD-CE scholarships – Mr. Kisiel, has control of that. Mr. Kisiel said let's relocate it. Mr. Kochanek said that the \$500 for mentoring, fellows mentoring, has to be coordinated with Mr. Graham. Mr. Cortez asked if we needed any motions to have our body approve available funds from last year's LLAB transferred to this year's LLAB budget. Mr. Kochanek summarized the request:

- 1. Move \$500 that is not going to be spent in the Professional Development Scholarship to the LLAB**
- 2. Leave the remaining balance of \$1039.54 from the 23/24 LLAB budget to use on the 24/25 LLAB.**
- 3. Make the \$2,500 for the 24/25 available for use.**

Mr. Kisiel said this will not be enough for the 24/25 class. He recommends that we have an offline discussion about what the actual budget is for.

6. STEM Update:

- The Great Texas Air Show**
 - Post supported the High School STEM Day. Over 4,500 students attended the Friday, Apr 5 event. Over 350,000 spectators attend the three-day event.**
 - Seven Post members volunteered that day donating over 45 service hours. Volunteers were Rene Cortez, Harold Eberbach, Scott Mikos, Dick Kochanek, Bill Myers, Cathy Bond, and Amanda Navarro.**
 - Lessons learned are being developed.**
 - Next Air Show will be in 2028. The date and location are yet to be determined.**

Apr 25 Post Board Minutes - Final

- FACILITHON (<https://fmpipeline.org/>)
 - Dick Kochanek scheduled to do virtual judging for the Wyoming event on Tues, Apr 23
 - Monthly volunteer meeting is Wed, May 8 from 8:00 – 10:00. Introduces new volunteers to program. RSVP Web Link: <https://us02web.zoom.us/meeting/register/tZMrdOioqz8uE93-eGafA-2wY5Aynkj82sWP>
- Career Days
 - No invites at this time.
 - Commence engagement with local ISD's for 2025 school year.
- San Antonio Junior Achievement
 - Provides personal skill training to K-Undergraduate students & Military members.
 - Obtain 2024-2024 event calendar for in-school career days.
 - Establish partnership between Post & SATX JA Office.
- E-Week 2025:
 - Tentative date is 16-22 February 2025
 - Start engagement for greater Post involvement than table sponsor at Proclamation Breakfast event.
- SAME E&C Camps:
 - As of Apr 22, five of the 8 Campers, we agreed to sponsor have been accepted by the Camp Directors
 - Adam Shipman, Sophomore Santa Gertrudis Academy High School, Kingsville, #1 Post ranking – Navy Camp
 - Lyse Niclair, Sophomore Westlake High School, Austin, #2 Post ranking – USAFA Camp
 - Ilias Braxton, Freshman Cole High School, SA, #4 Post ranking – USAFA Camp
 - Durham Fry, Sophomore St. Michael's Catholic Academy, Driftwood, #3 Post ranking – USAFA Camp
 - Jorel Williams, Sophomore Champion High School, Boerne, #7 Post ranking – USMC Camp
 - We are still awaiting decision from Camp Directors on Shaan Patel, Robert Aldrete and Luke Conant – all are high school freshman.
 - We were notified on Apr 22 that all previous agreements between Posts and Camp Directors will no longer be honored.
 - We had an agreement with the USAFA Camp that if we sponsored the Janice and Joe Dombi to the Camp to serve on the staff, we would get a free guaranteed registration for one student Camper.
 - This agreement is no longer valid but we still plan to sponsor the Dombi's to the USAFA Camp.
 - Varsha Savalia is working with the accepted Campers on details of their attendance.

Mr. Mikos said we had great turnout of volunteers at the air show. Over 4,500 high school students attended. The first day, Friday, was specifically geared for the high school STEM activities. By the end of the weekend, they had over 350,000 spectators that attended the air show. We had seven members volunteer: Rene Cortez, Harold Eberbach, Scott Mikos, Dick Kochanek, Bill Myers, Cathy Bond, and Amanda Navarro. Mr. Mikos is developing lessons learned from that activity so that we can be better prepared when we do this again in two years.

Mr. Kochanek judged the Facilitathon on April 23rd. It was in Casper, Wyoming, and four high school students were judged. This year's theme was about an operation of a superhero theme park. One senior was a superstar and knocked it out of the park.

Mr. Mikos provided an update on career days. He is trying to reach out to the ISDs for their 2025 calendar. Mr. Mikos is also trying to establish a relationship with the Junior Achievement Office here in San Antonio. He had an introductory meeting with them. The Junior Achievement Office goes in through the K through 12 and teaches a lot of life skills. Mr. Mikos suggests we partner with them when they do career days to provide our information to the students.

Mr. Mikos plans to reach out to Cibolo ISD for their STEM camp to get the dates and opportunities for sponsoring students. Mr. Kochanek reminded the board that we agreed to sponsor eight students who applied. Five of the eight have been accepted. There has been a change in the process now. We had a previous agreement with the Air Force Academy camp that if we sent Janice and Joe Dombi to support the camp's administrative staff, we would get a free guaranteed registration for one student camper. This agreement has been voided. However, we already agreed to sponsor the campers and the Dombi's. There are three other students we agreed to sponsor, but those are freshmen. Most likely they will only go if one of the other campers cancel somewhere in the system.

Mr. Cortez mentioned that during the air show, one of the contacts from one of the other STEM related exhibits was Palo Alto College. They have invited us to participate with them for their STEM week. They have some type of DoD grant related to STEM. Mr. Mikos asked for Mr. Cortez to send over the contact information. Mr. Cortez said they also asked if we could provide some active-duty speakers. Mr. Mikos is going to follow up with them.

7. Young Professionals;

- The next YP event will be May 8, 4-6 pm at McIntyre's. This event will be focused on improving professional presence on social media.

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Ms. Navarro provided an update on the YP event. The event on May 8 at McIntyre's, North Star location, does not require a deposit, has free parking and we can use their monitor. Mr. Graham will speak on his perspective on using LinkedIn and how the YPs can benefit from using LinkedIn. Additionally, a photographer will be there providing free headshots. If anyone on the board is interested in attending, please reach out to Ms. Navarro.

Mr. Kochanek suggested Ms. Navarro ask Ms. Shirlberg, Social Media Coordinator, to attend. Mr. Cortez said if he is in town, he will join.

8. Board Member Needs:

- We have some key College Outreach Board positions to fill:
 - John German, long-time Board member and Texas A&M Student Chapter Mentor, plans to finish up serving in his position in Jun.
 - Lily Cartwright, who was serving as our Assistant UT Austin Student Chapter Mentor, had to drop the position because of an overseas work assignment.
 - Rick Galloway, long-time UT Austin Student Chapter, as of Dec 2024 was planning on retiring. We have not heard anything from him since.
- Having a past graduate of the college/university in the Student Chapter Mentor position is probably optimal.

Mr. German stated that he plans to give up his position on the board effective in June. He would like to be on the May BOD agenda to give a summary of what's occurred over the past year and the progress that has been made, as kind of a final wrap up of his tenure. Mr. Cortez said those are big shoes to fill. Mr. German said one of the big requirements is to be willing to go to meetings once a month and essentially travel. Mr. Cortez said ideally, we would like to have an A&M alumnus to take on that mantle. As of today, we do not have that person identified. Mr. Kochanek said we can put out a call for volunteers. Mr. Baker said he will reach out to his Aggie network that are there in the College Station area, specifically RET Col Lance Clark, who's an associate professor in the Civil Engineer Department. Also, Maj Gen Tim Green, who is an adjunct faculty member. Mr. German said that RET Col Lance Clark is the faculty advisor now to the chapter and is already involved. We will need someone in addition to him. Ms. Fowlkes said her mother is an Aggie Alumni. She will check with her to see if she is interested.

Mr. Cortez said that Lily Cartwright, Asst. UT Austin Student Chapter Mentor had to drop the position due to an overseas work assignment. Mr. Cortez has made some outreach to at least one retired Colonel alumni and is waiting to hear back. If anybody else knows a Longhorn that may be interested in this kind of mentoring opportunity, please reach out to them. Additionally, Rick Galloway, UT Austin Student Chapter Mentor, is wanting to retire. Mr. Kochanek said he would put out a volunteer call.

9. Post Leaders Workshop (PLW):

- The PLW is scheduled for Aug 4-6 in Scottsdale AZ.
 - SAME funds the registration and hotel for 2 Post representatives. The Post is responsible for the travel costs.
 - We generally send 2 Post Board members (one being a Young Professional).
- This should be a very important PLW because one the major discussion items should be on 2030 Strategic Plan, which is scheduled to be approved at 2024 JETC with implementation starting on Jan 1, 2025.

Mr. Cortez said that he and Mr. Baker have come up with a short list of names that they need to narrow down. This year it is in Scottsdale, Arizona. Mr. Cortez asked Mr. Kochanek when the deadline is for identifying attendees. Mr. Kochanek said the registration link is not working yet, so he is not sure. However, the sooner we identify the better, as the cost of airfare can get very expensive. Mr. Kochanek said that this was an important PLW because the discussion will likely be focused on the new 2030 SAME Strategic Plan, which is scheduled to start implementation on Jan 1, 2025.

10. Post Meetings:

- Net financial results for the 2 meetings to date is \$221.68 (see *Attachment 4*).
- Historically as we settle in at a location, something changes. That has now happened at the Old San Francisco Steakhouse.
 - There was a meal price increase for 2024 that resulted in us changing the registration cost from \$32 to \$35 with a special rate of \$30 for YP/MIL/STU with RSVPs.
 - Now the Steakhouse is asking for a change in providing our final counts for the meeting.
 - We had been committing to the scheduled meeting date the Wednesday before the week of the meeting (with the 30 minimum). Then we provided the final count on Monday, 12 noon of the week of the meeting.
 - They are now saying (after some negotiations) we must commit to the date on the Wednesday before the week of the meeting. Then provided the final count on Friday 12 noon of the week before the meeting (72 hours earlier than previously). We can add to that final count up to 10 extras by Monday, 12 noon of the week of the meeting.
 - The issue with the change is how our members RSVP – they typically wait until the last minute. Then Dick is typically receiving calls after the registration closes right through the Thursday meeting time about people wanting to attend.

Mr. Kochanek said we made a decision to go to \$35 for the registration and \$30 for the special rate. Financially it is working out great. There are some procedural problems because some folks are registering for the special rate when they are not even members listed on our roster. So, the technical thing is they make a lock in an incorrect registration. To fix that requires cancelling the registration, which involves fees. So, it's a problem working around it. The big issue now though is the guaranty to the caterer. The caterer now wants the final count on the Wednesday of the week before the Thursday meeting. However, the majority of the people register for the meetings at the last minute just before the deadline. Mr. Kochanek was able to negotiate providing the final count by noon on the Friday before the Thursday Post luncheon (72 hours earlier than we had been doing). He will be allowed to adjust it one time (with a maximum of 10) on Monday noon. Mr. Kochanek asked if everyone was good with that. The Board concurred.

11. May Newsletter – Inputs for the May issue is due Apr 30 to Dick.

INFORMATION UPDATE ONLY

12. Any Other Issues/Updates:

- Members to bring up any other issues.

13. Next Board Meeting: Thursday, May 30, 11:30 am – 1:00 pm, by Zoom.

Mr. Cortez said that he will not be available at the next board meeting. Mr. Baker will run the May board meeting.

//SIGNED//

Cassandra Price

Secretary, San Antonio Post

APPROVED AS WRITTEN

//SIGNED//

Rene Cortez

Post President, San Antonio Post

Attachments

1. Apr 20 Budget Update (to Board Only)
2. 2023 LLAB Cost Report
3. LLAB Cost Projections
4. 2024 Post Meeting Results (to Board Only)

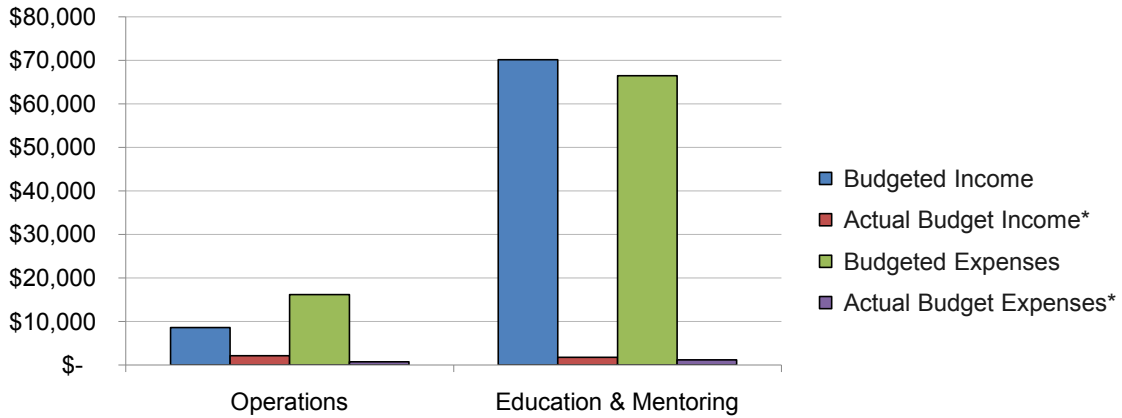
ATTACHMENT 1

2024 SAME Summary Budget Data

	Budgeted	Actual	Budgeted	Actual Budget	Actual	Actual
Operations	\$ 8,631	\$ 2,121	\$ 16,212	\$ 746	\$ 6,454	\$ 5,079
Education & Mentoring	\$ 70,172	\$ 1,728	\$ 66,500	\$ 1,182	\$ 1,728	\$ 1,182

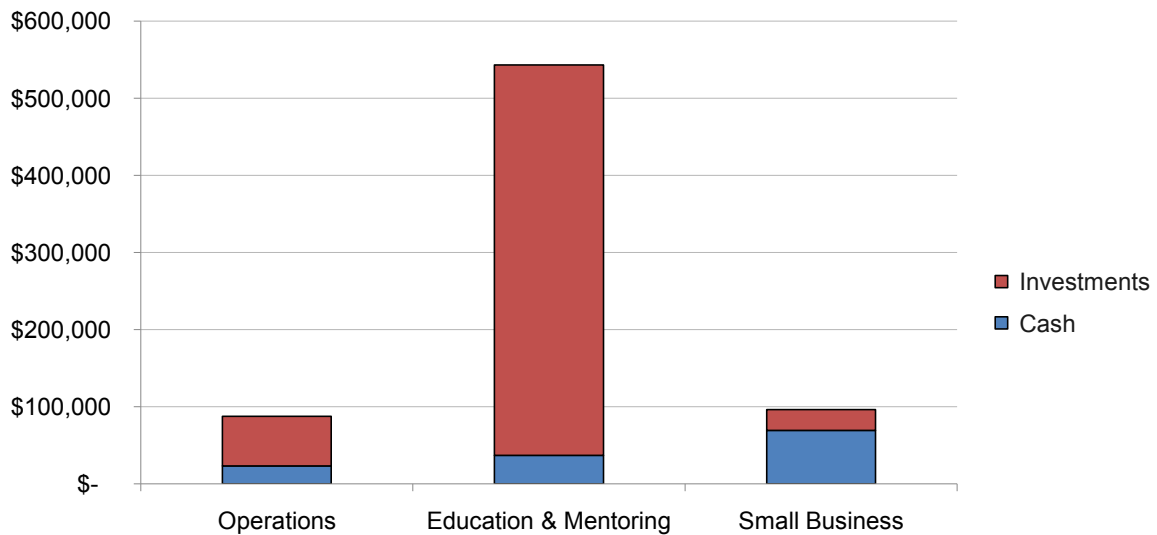
Note * - Does not include investment transfers, lunches since not a budget item. Most of these items taken in and expend the same amount.

Budgeted versus Actual Income & Expenses



	Cash	Investments	Total
Operations	\$ 23,307	\$ 64,066	\$ 87,373
Education & Mentoring	\$ 36,934	\$ 506,073	\$ 543,007
Small Business	\$ 69,227	\$ 27,007	\$ 96,234

Account Balances



	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Lunches (Net)	\$ -	\$ 174.87	\$ -	\$ 51.91	\$ -	\$ -
Total	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
\$ 226.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2024 Budget as of 4/20/2024

Account	Original	Change to	Actuals
Operations Account			
O&M Income			
- Membership Dues	\$7,300.00	\$0.00	\$1,893.75
- Post Mtg Revenue	\$250.00	\$0.00	\$226.78
- Donations/Sponsorship/Other	\$0.00	\$0.00	\$0.00
- AFIMSC	\$1,081.00	\$0.00	\$0.00
Total O&M Income	\$8,631.00	\$0.00	\$2,120.53

O&M Expenses

Miscellaneous	-\$1,800.00	\$0.00	\$0.00
- Audit/Tax Prep	-\$1,800.00	\$0.00	\$0.00
Community Support	\$0.00	\$0.00	\$0.00
- Community Spt Activities	\$0.00	\$0.00	\$0.00
WW/Troop Support	-\$6,000.00	\$0.00	\$0.00
- WW/Troop Activities	-\$6,000.00	\$0.00	\$0.00
Services & Supplies	-\$912.00	\$0.00	-\$547.53
- Mailbox Rental Fee	-\$312.00	\$0.00	-\$312.00
- Postage	-\$50.00	\$0.00	-\$28.27
- Computer Software	-\$200.00	\$0.00	-\$170.70
- Supplies	-\$350.00	\$0.00	-\$36.56
Awards/Gifts	\$0.00	\$0.00	\$0.00
- Speaker & Other	\$0.00	\$0.00	\$0.00
- Post Coins	\$0.00	\$0.00	\$0.00
Other Post Ops	-\$7,500.00	\$0.00	\$0.00
- Post Celebrations	\$0.00	\$0.00	\$0.00
- Holiday Celebration Support	-\$6,500.00	\$0.00	\$0.00
- Board/Young Member Social	\$0.00	\$0.00	-\$198.66
- Field Chapter Support	-\$500.00	\$0.00	\$0.00
- Membership Growth	-\$500.00	\$0.00	\$0.00
- Other	\$0.00	\$0.00	\$0.00
Total O&M Expenses	-\$16,212.00	\$0.00	-\$547.53

Total Operations Changes	-\$7,581.00	\$0.00	\$1,573.00
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E&M Account

E&M Income

- Golf Tournament	\$3,000.00	\$0.00	\$0.00
- Small Business	\$60,000.00	\$0.00	\$0.00
- ORC	\$0.00	\$0.00	\$0.00
- Leadership Lab	\$0.00	\$0.00	\$0.00
- Credit Card rebate	\$0.00	\$0.00	\$971.53
- Investment Litigation	\$0.00	\$0.00	\$0.00
- Donations	\$0.00	\$0.00	\$145.00
- YM Event Income	\$0.00	\$0.00	\$0.00
- Merrill Lynch Money Market	\$0.00	\$0.00	\$610.46
- Interest Savings	\$0.00	\$0.00	\$1.05
- Investment Transfer	\$7,172.00	\$0.00	\$0.00
Total E&M Income	\$70,172.00	\$0.00	\$1,728.04

E&M Expenses

K-12 Outreach	-\$12,000.00	-\$4,000.00	-\$500.00
- E&C Camps - Students	-\$9,000.00	-\$4,000.00	\$0.00
- Local Camp Programs	-\$1,500.00	\$0.00	\$0.00
- STEM Activity Spt	-\$1,500.00	\$0.00	-\$500.00
College Outreach	-\$1,000.00	\$0.00	-\$531.76
- Student Chapter Support	-\$1,000.00	\$0.00	-\$531.76

2024 Budget as of 4/20/2024

Account	Original	Change to	Actuals
Professional Development & Cont. Ed	-\$5,500.00	\$0.00	\$0.00
- Prof Licensure Spt (PD Scholarship)	-\$1,000.00	\$0.00	\$0.00
- SAME/Local Conference Member Spt	-\$3,000.00	\$0.00	\$0.00
- YM Meeting Spt	-\$1,000.00	\$0.00	\$0.00
- Board Member Training	-\$500.00	\$0.00	\$0.00
Mentoring	-\$3,000.00	\$0.00	\$0.00
- Fellow Mentoring Activities	-\$500.00	\$0.00	\$0.00
- Post Spt to Leadership Lab	-\$2,500.00	\$0.00	\$0.00
College Scholarships	-\$45,000.00	\$0.00	\$0.00
- College Scholarship Program	-\$45,000.00		\$0.00
- Endowed Scholarship Support	\$0.00		\$0.00
Other Expenses	\$0.00	\$0.00	-\$150.00
- Money Market Expenses	\$0.00		-\$150.00
Total E&M Expenses	-\$66,500.00	-\$4,000.00	-\$1,181.76

Total E&M Account Changes	\$3,672.00	-\$4,000.00	\$546.28
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Holiday Celebration

- FY23 Carry Over	\$0.00	\$0.00	\$0.00
- Transfer from Ops	\$6,500.00	\$0.00	\$0.00
- Income	\$700.00	\$0.00	\$0.00
- FY23 Expenses	\$0.00	\$0.00	\$0.00
- Expenses	-\$7,200.00	\$0.00	\$0.00
Total Holiday Celebration	\$0.00	\$0.00	\$0.00

Leadership Lab

- FY23 Carry Over	\$0.00	\$3,527.67	\$3,527.67
- Income	\$4,500.00	\$0.00	\$0.00
- FY23 Expenses	-\$3,527.67	\$0.00	-\$2,488.13
- Expenses	-\$4,500.00	\$0.00	\$0.00
- Transfer to E&M	\$0.00	\$0.00	\$0.00
Total Leadership Lab	-\$3,527.67	\$3,527.67	\$1,039.54

ORC/Industry Day

- Income	\$0.00	\$0.00	\$0.00
- Expenses	\$0.00	\$0.00	\$0.00
Total ORC	\$0.00	\$0.00	\$0.00

I-WEPTAC Conference

- Income	\$0.00	\$0.00	\$0.00
- Expenses	\$0.00	\$0.00	\$0.00
Total I-WEPTAC Conference	\$0.00	\$0.00	\$0.00

Golf Tournament

- Income	\$3,000.00	\$0.00	\$13,030.00
- Expenses	-\$3,000.00	\$0.00	-\$10,519.85
Total Golf Tournament	\$0.00	\$0.00	\$2,510.15

Small Business

- Income	\$30,000.00	\$0.00	\$122,105.00
- Expenses	-\$30,000.00	\$0.00	-\$52,878.29
Total Small Business	\$0.00	\$0.00	\$69,226.71

Austin Field Chapter

- Income	\$328.36	\$0.00	\$0.00
- Expenses	\$0.00	\$0.00	\$0.00

2024 Budget as of 4/20/2024

Account	Original	Change to	Actuals
Total Austin Field Chapter	\$328.36	\$0.00	\$0.00

Concho Valley Field Chapter

- Income	\$40.00	\$0.00	\$0.00
- Expenses	\$0.00	\$0.00	\$0.00
Total Austin Field Chapter	\$40.00	\$0.00	\$0.00

All Accounts

- Income	\$117,371.36	\$0.00	\$138,983.57
- Expenses	-\$118,781.00	-\$4,000.00	-\$67,615.56
Total All Accounts	-\$1,409.64	-\$4,000.00	\$71,368.01

Transfer from Investments	\$0.00
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Account	Current Balance
Checking	\$32,628.75
Savings	\$7,070.05
Checks to be deposited/cash account	\$50.00
EventLeaf	\$0.00
EventBrite	\$1,607.91
Pay Pal	\$67.72
Square Account	\$0.00
ML Money Market Fund	\$90,460.46
Credit Card Unpaid Balance	\$0.00
Total Cash Accounts	\$131,884.89

Investments as of 4/20/2024

Account	Value 1/1/2024	Current Value	Change	% Change
Merrill Lynch Managed Acct	\$ 492,399.80	\$ 500,128.26	\$ 7,728.46	1.57%
ML Money Market	\$ -	\$ 90,460.46	\$ 460.46	0.51%
Vanguard 500 Index	\$ 92,778.93	\$ 97,018.59	\$ 4,239.66	4.57%
Total	\$ 585,178.73	\$ 687,607.31	\$ 12,428.58	2.12%

Funds withdrawn - \$0

2024 Money Market Funds

Add 1/10/2024	\$ 40,000.00
Add 3/12/2024	\$ 50,000.00
Total	\$ 90,000.00

Investment Fund Allocation by Account

Account	% of ML	ML Managed	Vanguard	Total
Operations	12.81%	\$ 64,066.43	\$ -	\$ 64,066.43
E&M	81.79%	\$ 409,054.90	\$ 97,018.59	\$ 506,073.49
Small Business	5.40%	\$ 27,006.93	\$ -	\$ 27,006.93
Total	100.00%	\$ 500,128.26	\$ 97,018.59	\$ 597,146.85

Earnings from Investmetns

YTD	Total	E&M Share	Others
Managed Account			
Dividends and Interest	\$ 2,247.70	\$ 1,838.39	\$ 409.31
Realized Gains/Losses	\$ 6,579.33	\$ 5,381.23	\$ 1,198.10
500 Index Fund			
Dividends and Interest	\$ 325.37	\$ 325.37	\$ -
Total	\$ 9,152.40	\$ 7,545.00	\$ 1,607.40

ATTACHMENT 2

Society of American Military Engineers, San Antonio Post
Leadership Lab
June through December 2023

Leadership Lab 23-24

Service	Date	Num	Name	Memo	Paid Amount
07 - Leadership Lab Income					
Student Payments					
Account Transfer					
	10/21/2023	3611	Account Transfer C	From E&M	2,500.00
Total Account Transfer					2,500.00
Student Payments - Other					
	09/01/2023	3595	Michael Podojil	Alisha Escobedo	250.00
	09/05/2023	3596	Cynthia Hernandez	Justin Bellott	250.00
	09/13/2023	3599	Colleen Rust	Colleen Rust	250.00
	09/15/2023	3597	Moises Ramirez	Moises Ramirez	250.00
	09/15/2023	3598	Nicholas Gillett	Nicholas Gillette	150.00
	09/18/2023	3600	Sherry McGahey	Sherry McGahey	250.00
	10/05/2023	3601	Cade Deines	Cade Deines	250.00
	10/05/2023	3602	Lynda Maze	Lynda Maze	250.00
	10/06/2023	3603	Salvador Jimenez	Salvador Jimenez	250.00
	10/11/2023	3605	Fallon Gordon	Fallon Gordon	250.00
	10/11/2023	3606	Shelby Gund	Shelby Gund	150.00
	10/25/2023	3615	Nancy Camarena	Nancy Camarena	250.00
Total Student Payments - Other					2,800.00
Total Student Payments					5,300.00
Total 07 - Leadership Lab Income					5,300.00
08 - Leadership Lab Expense					
Account Transfer					
	10/21/2023	3611	Account Transfer C	To E&M - 2022 Class money	0.00
Total Account Transfer					0.00
Ldr Lab Expense					
	06/29/2023		Thinkific Labs Inc.	Thinkific Program 1 yr	-946.61
	09/15/2023	3705	Don Gleason	Books	-600.00
	10/07/2023	3708	Don Gleason	Ropes Fees	-175.00
	02/12/2024		Texas Skies Woodworking	Graduation Items	-470.00
	03/19/2024		Paesanos 1604	Graduation	-625.86
	03/19/2024		Paesanos 1604	Graduation	-1,392.27
Total Ldr Lab Expense					-4,209.74
Pay Pal Fees					
	09/01/2023	3595	Michael Podojil		-5.47
	09/05/2023	3596	Cynthia Hernandez		-5.47
	09/13/2023	3599	Colleen Rust	Colleen Rust	-5.47
	09/15/2023	3598	Nicholas Gillett	Nicholas Gillette	-3.48
	09/18/2023	3600	Sherry McGahey	Sherry McGahey	-5.47
	10/05/2023	3601	Cade Deines	Cade Deines	-5.47
	10/05/2023	3602	Lynda Maze	Lynda Maze	-5.47
	10/06/2023	3603	Salvador Jimenez	Salvador Jimenez	-5.47
	10/11/2023	3606	Shelby Gund	Shelby Gund	-3.48
	10/25/2023	3615	Nancy Camarena	Nancy Camarena	-5.47
Total Pay Pal Fees					-50.72
Total 08 - Leadership Lab Expense					-4,260.46
Total Service					1,039.54
TOTAL					1,039.54

ATTACHMENT 3

Post LLAB Cost Projections

Below is the estimated costs we need before January. Keep in mind that Thinkific needs to renew by June I believe.

Student Books	350.00
II DISC Assessments (\$50 per student with a 12 student estimate)	400.00
Social #1	100.00
Social #2	200.00
Speaker Books	60.00
Team Building (Estimate \$65 ppn *12 psn (maybe less psn)	780.00
Speaker Gifts	160.00
Zoom	200.00
Thinkific (Discounted rate if year paid in full and advance)	947.00
	3197.00
	3197.00

Below is what I believe to be a more accurate ANNUAL budget representation:

Student Books	350.00
II DISC Assessments (\$50 per student with a 12 student estimate)	400.00
Social #1	100.00
Social #2	200.00
Speaker Books	60.00
Team Building (Estimate \$65 ppn *12 psn (maybe less psn)	780.00
Speaker Gifts	160.00
Food For Meetings (Backup if no company sponsor)	200.00
Thinkific (Discounted rate if year paid in full and advance)	998.00
Grad Gifts	225.00
Graduation (Estimate 26 psn * \$85 ppn (Include spouses)	2,125.00
Zoom	200.00
Grad Speaker gift	35.00
	5833.00

ATTACHMENT 4

2024 Post Meeting Results

Mtg	RSVP	Attd	YM-Enl Attd	Walk ins	Non Mbr	No Show /IOU	No Show Paid	Unpaid	Owed	Act Net	Other \$ Trf	Rev Net	Reg Cost	Act Meal /Person	Pay Advance Fees/Person	Tot Cost	Ebrite Use Fee	PDHs
15-Feb	67	65	8	2	7	2	0			\$174.77	\$0.00	\$174.77	\$35/\$30	\$28.79	\$4.11/\$3.77	\$32.90/\$32.56	\$9.99	34
18-Apr	67	60	8	0	3	1	2	Fayadi	\$35.00	\$46.91	\$0.00	\$46.91	\$35/\$30	\$28.79	\$4.11/\$3.77	\$32.90/\$32.56	\$18.21	35
Total		125	16	2	10	3	2		\$35	\$221.68	\$0	\$221.68						69
Average		63	8	1	5	2								\$28.79				35