



SAME Seattle Post
Board Meeting Minutes - Thursday April 4, 2024

Time: 8:00 am – 9:00 am

*** Voting Board member**

Name	Position	In Attendance
Scott Harm*	Post President	X
Allen Wycoff	Immediate Past Post President	X
Faith Powell*	Post 1 st VP	X
Robert Schlesinger*	Post 2 nd VP*	X
William Shelton*	Young Professionals VP	X
Scott Kinney*	Secretary	
Fred Barker*	Treasurer	X
Justin Rodgers	Assistant Treasurer	X
Manny Bautista*	Post Director (2021-2024)	X
Terry McCann*	Post Director (2021-2024) Engineering & Construction Camps POC	X
Nancy Yee*	Post Director (2023-2026)	X
Ryan Peterson*	Post Director (2023-2026)	X
Andy Hough	Emergency Preparedness	
Kevin Stoll	Meet The Agencies Committee Chair	
Zachery Pesicka	Programs Chair/STEM/Student Chapter	
Nick Vlahovich	Programs Asst. Chair	
Caroline Roberts	Leadership Development/Regional VP	
Tim Pochop	Kitsap Chapter/STEM/Student Chapter	X
Kim Baker	Membership POC	X
Wendy Oresik	Professional Development/Energy & Sustainability	
Lydia Griffey	Strategy/Streamers/Awards POC	
Ginette Chin	Mentoring	
John Souza	Scholarships	X
<u>OPEN POSITION</u>	<u>Nominations</u>	
<u>OPEN POSITION</u>	<u>SBPLO (Small Business Post Liaison Officer)</u>	
Melissa Grasso	Communication/Post Web Master	X
<u>OPEN POSITION</u>	<u>Community Outreach</u>	
Michael Albone	Veterans Assistance	X
Manny Bautista	Post Fellows POC	X



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Welcome and Announcements

1. Roll call (*see page 1*).
2. Declare quorum.
3. Approval March 7, 2024; MINUTES.
4. Approval April 4, 2024; AGENDA.
5. Announcements.
 - i. Post Annual Report submitted 3/29/24: [ApplicationList-92-Submitter-4-03-2024.pdf](#)

Standing Reports

1. TREASURER [Fred Barker, Justin Rodgers]
 - 2024 Approved Budget - [2024 Budget 2.0 Seattle SAME Post Budget.pdf](#)
 - Significantly more revenue than last year. Look to focus on: Social Events, Investment in Young Members, Scholarships
 - Financial Audit [Allen, Justin, Michael Albone, Ryan Peterson]

[Treasurer Report March 2024.pdf](#)
2. MEMBERSHIP [Kim Baker]

[SAME Membership Report - April 2024.docx](#)

Post membership totals

	Jan 2024	February 2024	March 2024	April 2024	Change
Company Members	59	64	73	73	+14
Individual Members	409	443	449	451	+42

3. PROGRAMS [Zach Pesicka, Nick Vlahovich, and Faith Powell]
 - [Seattle Post Programs - PRINTED 20240305.pdf](#)
 - a. Debriefs
 - i. FAA Program
 - b. Small Business Symposium 2024, April 15th and 16th, 2024, Kitsap Conference Center, Bremerton [Zach]
 - i. [SAME SBS DRAFT AGENDA - PRINTED 20240305.pdf](#)
 - ii. Total price quoted is \$23,850 -> Budget approved by board in February meeting
 - iii. We have passed the revenue goal already with ~\$31,000 in net sales, expecting to far exceed it.



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- iv. We have ~125 people signed up with more every day, good number for this point, but let's all get our marketing hats on.
 - v. Currently, we need volunteers for the day of matchmaking coordination, please reach out to me if you have some portion of either or both days to assist. This is a great way to interact with the agencies and firms hosting tables.
 - vi. We will need support for stuffing SWAG bags, please reach out to Nancy if you have a bit of time for that coming up in advance of the event.
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- c. Meet the Chiefs - Main POC Portland Post set [Kori]. Lydia is Seattle Post POC.
 - i. Targeting June 11
 - ii. Prefer a solid one day event
 - iii. In-person only
 - iv. Venue and catering: Deposit for Hilton down
 - v. Sponsorships: need more
 - vi. Speakers/Partners
 - a. Working with South Pacific Division
 - b. Invited Small Business Liaison
 - c. GSA is confirmed
 - d. Summer Social - [Faith POC]
 - i. Late July
 - ii. Joint with Mt Tacoma
 - e. SAME Programs | Sip & Strategize
 - i. We have held a couple of these with no name specifically, but Zach will continue to hold them with Nick and whoever wants to come
 - ii. Thinking one every 6 weeks or so alternating between Seattle and Tacoma area
 - f. Golf Tournament with Mt Tacoma
 - i. August
 - ii. Location TBD
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- #### 4. YOUNG MEMBER PROGRAMS [William Shelton]
- a. Debriefs
 - i. None
 - b. Bowling
 - i. May 16
 - ii. Tacoma
 - iii. Looking at Chalet Bowling for Venue
 - iv. Cost to SAME: \$500. (Three lanes for two hours at \$40 per lane for per hour plus \$60 for food and drinks, can adjust based on attendance)
 - c. Boots and Brews
 - i. August



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- ii. I am debating making this a family friendly event but I am not sure yet.
 - iii. Similar to last year, but better planning this time to prevent having it on day of city event
 - iv. Cost to SAME: \$500 for food and drink tab similar to last year.
- d. Karaoke
- i. November
 - ii. Rock Box at Pike/Pine
 - iii. Plan for two hours during "Happy hour"
 - iv. Cost to SAME: \$350 (Assume 13 attendees for two hours at \$5 per person per hour. Two drinks per person at \$7 per drink)

Also respectfully request an additional \$500 for any additional activities that may pop up throughout the year or any unforeseen expenses.

Proposed budget: \$3,000 for 2024 YP activities.

Annual Event Updates

Seattle Post Programs - PRINTED 20240305.pdf

1. **Holiday Social**
2. January 25, 2024 | **Meet The Agencies** | Crown Plaza SeaTac. *POC is Kevin Stoll.*
3. April 18, 2024 | **Small Business Symposium** | Kitsap Convention Center. *POC is Zach Pesicka.*
4. June 11, 2024 | **Meet The Chiefs** | Location TBD (Suggested SeaTac Crown Plaza for easy access | Duration 1 day. *POC is Lydia Griffey*
5. Late July | **Summer Social** | Faith is POC
6. August xx, 2024 | **Steve Woolery Annual Golf Tournament** | Eagles Pride Golf Course | Exit 116 Interstate 5 | Adjacent to JBLM. *Dave Newkirk POC?*
7. October xx, 2024 | **Design Excellence** | Location TBD (Marriot SeaTac?) *Need a POC*

Committee Updates


1. COMMUNICATIONS (Melissa Grasso)
 - Reminder to plan to allow for a couple of weeks to process communications requests.
2. COMMUNITY OUTREACH (TBD) – Will this committee continue operating? Some on Board recommended to delete since responsibilities overlap other committees.
 - i. Do we want to keep this position?
 - ii. We would need to partner with a sister org (i.e. ACEC/ASCE/ASME/IEEE, AGC, etc.)
 - iii. We would need someone passionate about this -> Put out the call to membership



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3. EMERGENCY PREPAREDNESS (Andy Hough) –
4. ENERGY AND SUSTAINABILITY (Wendy Oresik) –
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann) - Camps to be held June/July 2024. Plan is to sponsor three campers.
6. KITSAP CHAPTER (Manny Bautista / Tim Pochop) – Set up quarterly lunch and learn sessions. Develop an annual schedule.
 - i. Navy looking for Brown Bags at Naval Base Kitsap - Bangor starting in April
 - ii. How else to engage NAVFAC
 - iii. NAVFAC NW Junior Officer Forum
7. MEMBERSHIP:
 1. MEMBERSHIP – RETENTION AND NEW (Kim Baker)
 2. MEMBERSHIP – SUSTAINER FIRMS (Zach Pesicka)
 3. MEMBERSHIP – YOUNG MEMBERS (William Shelton)
8. LEADERSHIP DEVELOPMENT (Caroline Roberts) –
9. STEM/UW STUDENT CHAPTER (Zach Pesicka) –
 - i. *Zach has potential contact with a grad student to supplement that (Thank you Sam Lee!)*
 - ii. *Zach working on getting engagement from a junior professor*
10. NOMINATIONS (Vacant Position) –
11. PROFESSIONAL DEVELOPMENT (Wendy Oresik) –
12. SCHOLARSHIPS (John Souza) – Firms can sponsor individual scholarships. See John's Powerpoint below. Need a budget commitment from the Post by January. [Board has approved \\$20,000 budget for Scholarships](#)
 PSESSF 2023_07Dec2023_Version 1.pptx
Applications ongoing (running through mid-April)
Over \$70,000 of scholarships this year
13. SMALL BUSINESS COMMITTEE (VACANT POSITION) -
14. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffey) –
15. VETERANS ASSISTANCE (Michael Albone).
16. YOUNG MEMBERS PLANNING



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New Business:

- Annual Financial Audit - Deadline 5/15/24