



SAME Seattle Post
Board Meeting Minutes - Thursday March 7, 2024

Time: 8:00 am – 9:00 am

*** Voting Board member**

Name	Position	In Attendance
Scott Harm*	Post President	X
Allen Wycoff	Immediate Past Post President	X
Faith Powell*	Post 1 st VP	
Robert Schlesinger*	Post 2 nd VP*	X
William Shelton*	Young Professionals VP	X
Scott Kinney*	Secretary	X
Fred Barker*	Treasurer	X
Justin Rodgers	Assistant Treasurer	X
Manny Bautista*	Post Director (2021-2024)	
Terry McCann*	Post Director (2021-2024) Engineering & Construction Camps POC	
Nancy Yee*	Post Director (2023-2026)	X
Ryan Peterson*	Post Director (2023-2026)	X
Andy Hough	Emergency Preparedness	
Kevin Stoll	Meet The Agencies Committee Chair	
Zachery Pesicka	Programs Chair/STEM/Student Chapter	
Nick Vlahovich	Programs Asst. Chair	
Caroline Roberts	Leadership Development/Regional VP	
Tim Pochop	Kitsap Chapter/STEM/Student Chapter	X
Kim Baker	Membership POC	
Wendy Oresik	Professional Development/Energy & Sustainability	
Lydia Griffey	Strategy/Streamers/Awards POC	X
Ginette Chin	Mentoring	
John Souza	Scholarships	X
<u>OPEN POSITION</u>	<u>Nominations</u>	
<u>OPEN POSITION</u>	<u>SBPLO (Small Business Post Liaison Officer)</u>	
Melissa Grasso	Communication/Post Web Master	
<u>OPEN POSITION</u>	<u>Community Outreach</u>	
Michael Albone	Veterans Assistance	X
Manny Bautista	Post Fellows POC	

Welcome and Announcements

1. Roll call (*see page 1*).
2. Declare quorum.
3. Approval February 2, 2024; MINUTES. [Approved](#).
4. Approval March 7, 2024; AGENDA. [Approved](#).
5. Announcements.
 - i. [Events are firing](#)
 - ii. [SBS looking fantastic](#)

Standing Reports

1. TREASURER [Fred Barker, Justin Rodgers]
 - 2024 Approved Budget - [2024 Budget 2.0 Seattle SAME Post Budget.pdf](#)
 - Significantly more revenue than last year. Look to focus on: Social Events, Investment in Young Members, Scholarships
 - Annual Financial Statements
 - Annual Financial Report
 - [Scott Harm](#)
 - [Robert](#)
 - [Scott Kinney](#)
 - 3 Person Audit
 - [Allen](#)
 - [Justin](#)
 - [Michael Albone](#)
 - [Ryan Peterson](#)
 - due March 31

[Treasurer Report February 2024.pdf](#)


2. MEMBERSHIP [Kim Baker]

3. PROGRAMS [Zach Pesicka, Nick Vlahovich, and Faith Powell]

[Seattle Post Programs - PRINTED 20240305.pdf](#)

a. Debriefs

- i. Veterans Job Fair - Zach and Michael Albone [CG was very interested in this event](#)

- b. Small Business Symposium 2024, April 15th and 16th, 2024, Kitsap Conference Center, Bremerton [Zach]
 - i.  SAME SBS DRAFT AGENDA - PRINTED 20240305.pdf
 - ii. Keynote will be about SIOP from NAVFAC or Todd Semonite, TBD
 - iii. Speakers are set
 - iv. Manny has panel set
 - v. Total price quoted is \$23,850 -> Budget approved by board in February meeting
 - vi. ~\$20,000 in sales to date, currently 75 attendees at the end of early-bird timeframe
 - vii. Nancy can update on sponsors, but doing well so far
 - a. [We need more sponsors](#)
 - b. [Need: 6 Gold, 2 small, 1 large, 1 ice breaker](#)
 - c. Meet the Chiefs - Main POC Portland Post set [Kori]. Lydia is Seattle Post POC.
 - i. Targeting June 11
 - ii. Prefer a solid one day event
 - iii. In-person only
 - iv. Venue and catering
 - a. [Hilton deposit down](#)
 - v. Sponsorships [Similarly need more sponsors](#)
 - vi. Speakers/Partners
 - a. [Working with South Pacific Division](#)
 - b. [Invited Small Business Liaison](#)
 - c. [GSA is confirmed](#)
 - d. FAA Program
 - i. March 19
 - ii. Location: Henry M. Jackson Federal Building
 - iii. [New caterer](#)
 - e. Summer Social - [Faith POC]
 - i. Late July
 - ii. Joint with Mt Tacoma
 - f. SAME Programs | Sip & Strategize
 - i. We have held a couple of these with no name specifically, but Zach will continue to hold them with Nick and whoever wants to come
 - ii. Thinking one every 6 weeks or so alternating between Seattle and Tacoma area
 - g. Golf Tournament with Mt Tacoma
 - i. August
 - ii. Location TBD
4. YOUNG MEMBER PROGRAMS [William Shelton]
- a. Debriefs

Board Meeting Minutes

March 7, 2024

PAGE 4

- i. SAME Snow Day. (February 24) *Nice event. Not as much attendance as we wanted.*
- b. Bowling
 - i. May
 - ii. Tacoma
 - iii. Looking at Chalet Bowling for Venue
 - iv. Cost to SAME: \$500. (Three lanes for two hours at \$40 per lane for per hour plus \$60 for food and drinks, can adjust based on attendance)
- c. Boots and Brews
 - i. August
 - ii. I am debating making this a family friendly event but I am not sure yet.
 - iii. Similar to last year, but better planning this time to prevent having it on day of city event
 - iv. Cost to SAME: \$500 for food and drink tab similar to last year.
- d. Karaoke
 - i. November
 - ii. Rock Box at Pike/Pine
 - iii. Plan for two hours during "Happy hour"
 - iv. Cost to SAME: \$350 (Assume 13 attendees for two hours at \$5 per person per hour. Two drinks per person at \$7 per drink)

Also respectfully request an additional \$500 for any additional activities that may pop up throughout the year or any unforeseen expenses.

Proposed budget: \$3,000 for 2024 YP activities.

Annual Event Updates

Seattle Post Programs - PRINTED 20240305.pdf

1. **Holiday Social**
2. January 25, 2024 | **Meet The Agencies** | Crown Plaza SeaTac. *POC is Kevin Stoll.*
3. April 18, 2024 | **Small Business Symposium** | Kitsap Convention Center. *POC is Zach Pesicka.*
4. June 11, 2024 | **Meet The Chiefs** | Location TBD (Suggested SeaTac Crown Plaza for easy access | Duration 1 day. POC is Lydia Griffey
5. Late July | **Summer Social** | Faith is POC
6. August xx, 2024 | **Steve Woolery Annual Golf Tournament** | Eagles Pride Golf Course | Exit 116 Interstate 5 | Adjacent to JBLM. Dave Newkirk POC?
7. October xx, 2024 | **Design Excellence** | Location TBD (Marriot SeaTac?) Need a POC



Board Meeting Minutes

March 7, 2024

PAGE 5

Committee Updates


1. COMMUNICATIONS (Melissa Grasso)
 - Reminder to plan to allow for a couple of weeks to process communications requests.
 - [Website updates: SBS, FAA, other events](#)
2. COMMUNITY OUTREACH (TBD) – Will this committee continue operating? Some on Board recommended to delete since responsibilities overlap other committees.
 - i. Do we want to keep this position?
 - ii. We would need to partner with a sister org (i.e. ACEC/ASCE/ASME/IEEE, AGC, etc.)
 - iii. We would need someone passionate about this -> Put out the call to membership
3. EMERGENCY PREPAREDNESS (Andy Hough) –
4. ENERGY AND SUSTAINABILITY (Wendy Oresik) –
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann) - Camps to be held June/July 2024. Plan is to sponsor three campers.
6. KITSAP CHAPTER (Manny Bautista / Tim Pochop) – Set up quarterly lunch and learn sessions. Develop an annual schedule.
 - i. Navy looking for Brown Bags at Naval Base Kitsap - Bangor starting in April
 - ii. How else to engage NAVFAC
 - iii. [NAVFAC NW Junior Officer Forum](#)
7. MEMBERSHIP:
 1. MEMBERSHIP – RETENTION AND NEW (Kim Baker)
 2. MEMBERSHIP – SUSTAINER FIRMS (Zach Pesicka)
 3. MEMBERSHIP – YOUNG MEMBERS (William Shelton)
8. LEADERSHIP DEVELOPMENT (Caroline Roberts) –
9. STEM/UW STUDENT CHAPTER (Zach Pesicka) –
 - i. *Zach has potential contact with a grad student to supplement that (Thank you Sam Lee!)*
 - ii. *Zach working on getting engagement from a junior professor*
10. NOMINATIONS (Vacant Position) –
11. PROFESSIONAL DEVELOPMENT (Wendy Oresik) –
12. SCHOLARSHIPS (John Souza) – Requested budget number as previous years (\$20,000). Firms can sponsor individual scholarships. See John's Powerpoint below. Need a budget commitment from the Post by January. John will assume a \$20,000 budget pending approval from the board.



Board Meeting Minutes

March 7, 2024

PAGE 6

 PSESSF 2023_07Dec2023_Version 1.pptx

Applications ongoing (running through mid-April)

Over \$70,000 of scholarships this year

13. SMALL BUSINESS COMMITTEE (VACANT POSITION) -
14. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffey) –
15. VETERANS ASSISTANCE (Michael Albone).
16. YOUNG MEMBERS PLANNING

New Business:

- Annual Financial Report (reproduced above in Treasurer report out)
- Engineering Camps - 3 students.