



SAME Seattle Post
Board Meeting Minutes - Thursday May 2, 2024

Time: 8:00 am – 9:00 am

*** Voting Board member**

Name	Position	In Attendance
Scott Harm*	Post President	X
Allen Wycoff	Immediate Past Post President	X
Faith Powell*	Post 1 st VP	X
Robert Schlesinger*	Post 2 nd VP*	X
William Shelton*	Young Professionals VP	
Scott Kinney*	Secretary	X
Fred Barker*	Treasurer	X
Justin Rodgers	Assistant Treasurer	X
Manny Bautista*	Post Director (2021-2024)	
Terry McCann*	Post Director (2021-2024) Engineering & Construction Camps POC	X
Nancy Yee*	Post Director (2023-2026)	X
Ryan Peterson*	Post Director (2023-2026)	
Andy Hough	Emergency Preparedness	
Kevin Stoll	Meet The Agencies Committee Chair	
Zachery Pesicka	Programs Chair/STEM/Student Chapter	X
Nick Vlahovich	Programs Asst. Chair	
Caroline Roberts	Leadership Development/Regional VP	
Tim Pochop	Kitsap Chapter/STEM/Student Chapter	X
Kim Baker	Membership POC	
Wendy Oresik	Professional Development/Energy & Sustainability	
Lydia Griffey	Strategy/Streamers/Awards POC	X
Ginette Chin	Mentoring	
John Souza	Scholarships	X
<u>OPEN POSITION</u>	<u>Nominations</u>	
<u>OPEN POSITION</u>	<u>SBPLO (Small Business Post Liaison Officer)</u>	
Melissa Grasso	Communication/Post Web Master	
<u>OPEN POSITION</u>	<u>Community Outreach</u>	
Michael Albone	Veterans Assistance	
Manny Bautista	Post Fellows POC	



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Welcome and Announcements

1. Roll call (*see page 1*).
2. Declare quorum.
3. Approval March 7, 2024; MINUTES. [Approved](#)
4. Approval April 4, 2024; AGENDA. [Approved](#)
5. Announcements.
 - i. Post Annual Report submitted 3/29/24: [ApplicationList-92-Submitter-4-03-2024.pdf](#)

Standing Reports

1. TREASURER [Fred Barker, Justin Rodgers]
 - 2024 Approved Budget - [2024 Budget 2.0 Seattle SAME Post Budget.pdf](#)
 - Significantly more revenue than last year. Look to focus on: Social Events, Investment in Young Members, Scholarships
 - Financial Audit [Allen, Justin, Michael Albone, Ryan Peterson] [Ongoing - due 5/15](#)
 - [Need to swap payments with Mt Tacoma for joint events](#)

[Treasurer Report March 2024.pdf](#)

2. MEMBERSHIP [Kim Baker]

[SAME Membership Report - April 2024.docx](#)

There is no update for May membership; SAME.org has not yet published membership statistics for May. I have drafted an email for some potential new members that will be completed today.

[Nancy had some contacts at SBS interested in Membership](#)

Post membership totals

	Jan 2024	February 2024	March 2024	April 2024	Change
Company Members	59	64	73	73	+14
Individual Members	409	443	449	451	+42

3. PROGRAMS [Zach Pesicka, Nick Vlahovich, and Faith Powell]

[Seattle Post Programs - PRINTED 20240305.pdf](#)

- a. Debriefs



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- i. Small Business Symposium
 - a. Zach has collected some feedback, but is going to convene an after-action group
 - b. How can we widen our reach and get marketing out to newer small businesses
 - b. Meet the Chiefs - Main POC Portland Post set [Kori]. Lydia is Seattle Post POC.
 - i. Set for June 11
 - ii. Prefer a solid one day event
 - iii. In-person only
 - iv. Venue and catering: Deposit for Hilton down
 - v. Sponsorships: 3 platinum sponsorships secured, need a few more
 - vi. Speakers/Partners are finalized
 - a. Working with South Pacific Division
 - b. Invited Small Business Liaison
 - c. GSA is confirmed
 - c. Summer Social - [Faith/Scott H/Lydia]
 - i. Targeting Thursday July 25th
 - ii. Joint with Mt Tacoma; Julio Iguina (Post President 2024-25)
 - iii. Hyatt Regency at 1053 Lake Washington Blvd, Renton, WA
 - a. Do we want a different venue?
 - b. Estimate seems high
 - iv. Free admission; looking for 2 or 3 sponsors
 - v. Utilize ABC Printing again for a few items (sponsorship boards)
 - d. SAME Programs | Sip & Strategize [Faith, William, Zach]
 - i. We have held a couple of these with no name specifically, but Zach will continue to hold them with Nick and whoever wants to come
 - ii. Thinking one every 6 weeks or so alternating between Seattle and Tacoma area
 - e. Golf Tournament with Mt Tacoma
 - i. Set for August 8th
 - ii. Location Eagles Pride Golf Course
 - iii. Confirm payment from Julio at Mt Tacoma
4. YOUNG MEMBER PROGRAMS [William Shelton]
- a. Debriefs
 - i. None
 - b. Bowling
 - i. May 16
 - ii. Tacoma
 - iii. Looking at Chalet Bowling for Venue
 - iv. Cost to SAME: \$500. (Three lanes for two hours at \$40 per lane for per hour plus \$60 for food and drinks, can adjust based on attendance)

- c. Boots and Brews
 - i. August
 - ii. I am debating making this a family friendly event but I am not sure yet.
 - iii. Similar to last year, but better planning this time to prevent having it on day of city event
 - iv. Cost to SAME: \$500 for food and drink tab similar to last year.
- d. Karaoke
 - i. November
 - ii. Rock Box at Pike/Pine
 - iii. Plan for two hours during “Happy hour”
 - iv. Cost to SAME: \$350 (Assume 13 attendees for two hours at \$5 per person per hour. Two drinks per person at \$7 per drink)

Proposed budget: \$3,000 for 2024 YP activities.

Annual Event Updates


📄 Seattle Post Programs - PRINTED 20240305.pdf

1. **Holiday Social**
2. January 25, 2024 | **Meet The Agencies** | Crown Plaza SeaTac. *POC is Kevin Stoll.*
3. April 18, 2024 | **Small Business Symposium** | Kitsap Convention Center. *POC is Zach Pesicka.*
4. June 11, 2024 | **Meet The Chiefs** | Location: **SeaTac Hilton Conference Center** for easy access | Duration 1 day. POC is Lydia Griffey
5. July 25th | **Summer Social** | Faith/Scott H. are POC
6. August 8, 2024 | **Steve Woolery Annual Golf Tournament** | Eagles Pride Golf Course | Exit 116 Interstate 5 | Adjacent to JBLM. Dave Newkirk
7. October xx, 2024 | **Design Excellence** | Location TBD (Marriot SeaTac?) Need a *POC*

Committee Updates

1. COMMUNICATIONS (Melissa Grasso)
 - Reminder to plan to allow for a couple of weeks to process communications requests.
2. COMMUNITY OUTREACH (TBD) – Will this committee continue operating? Some on Board recommended to delete since responsibilities overlap other committees.
 - i. Do we want to keep this position?
 - ii. We would need to partner with a sister org (i.e. ACEC/ASCE/ASME/IEEE, AGC, etc.)
 - iii. We would need someone passionate about this -> Put out the call to membership

3. EMERGENCY PREPAREDNESS (Andy Hough) –
4. ENERGY AND SUSTAINABILITY (Wendy Oresik) –
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann) - Camps to be held June/July 2024. Have 3 campers. [Allen is going to be a counselor at the camps! Request board approval for travel expenses to NC. Motion to approve travel expenses not to exceed \\$2500. Approved.](#)
6. KITSAP CHAPTER (Manny Bautista / Tim Pochop) – Set up quarterly lunch and learn sessions. Develop an annual schedule.
 - i. Navy looking for Brown Bags at Naval Base Kitsap - Bangor
 - ii. How else to engage NAVFAC
 - iii. NAVFAC NW Junior Officer Forum
7. MEMBERSHIP:
 1. MEMBERSHIP – RETENTION AND NEW (Kim Baker)
 2. MEMBERSHIP – SUSTAINER FIRMS (Zach Pesicka)
 3. MEMBERSHIP – YOUNG MEMBERS (William Shelton)
 4. GENERAL TOPIC: Outcome of interested parties post Small Business Symposium and other events
8. LEADERSHIP DEVELOPMENT (Caroline Roberts) –
9. STEM/UW STUDENT CHAPTER (Zach Pesicka) – [Sam Lee](#)
 - i. *Zach has potential contact with a grad student to supplement that (Thank you Sam Lee!)*
 - ii. *Zach working on getting engagement from a junior professor*
10. NOMINATIONS (Vacant Position) –
11. PROFESSIONAL DEVELOPMENT (Wendy Oresik) –.
12. SCHOLARSHIPS (John Souza) – Firms can sponsor individual scholarships. See John’s Powerpoint below. Board has approved \$20,000 budget for Scholarships. [In the review process now. 75 scholarship applications for highschool students. Hope to have award selections by the middle of May. Solid process for reaching out to schools](#)

 PSESSF 2023_07Dec2023_Version 1.pptx

Applications ongoing (running through mid-April)

Over \$70,000 of scholarships this year
13. SMALL BUSINESS COMMITTEE (VACANT POSITION) -



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14. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffey) – [Allen attending camp as a mentor will help with our streamer points](#)
15. VETERANS ASSISTANCE (Michael Albone).
16. YOUNG MEMBERS PLANNING

New Business:

- Annual Financial Audit - Deadline 5/15/24
- SBS Follow-Up - ABC Imaging - Funding Request [Motion to provide \\$1000 to ABC Imaging for going above and beyond for this event. Approved Unanimously](#)