**Society of American Military Engineers - Academy of Fellows Nomination Form – Class of 2025**

**Your nomination should include your response to criteria 1-8 below and should be submitted as a single PDF using 11-point font throughout. Please name your file as: Last Name\_First Name\_Class Year. A nomination may be rejected if word count or format is disregarded.**

**1.  NOMINEE INFORMATION (mandatory) (Please ensure this information is reflected in your SAME Membership Record.  Failure to do so could result in elimination.):**  
Prefix/Rank:  
  
First Name:  
  
Middle Initial:  
  
Last Name:  
  
Professional Designation & Suffix (e.g., Jr., Ph.D., P.E., RA, AIA, CFM, CCM, PMP, F.E., EIT, USA, Ret; please include N/A if no designations are applicable):

Years of SAME Membership (not required to be continuous):  
  
Employer:  
  
Primary/ Nominating Post:

Nominator (must be a SAME Fellow):

**2. FELLOWS ACTION STATEMENT (15%) (This information will be posted to the website.):**Selection as an SAME Fellow reflects not only your past involvement and commitment to SAME and National Security, but an indication of your future commitment to our society and our profession. As such, we ask each Fellow to commit to a **specific, actionable, and measurable** (if applicable) activity or effort to start this new chapter as a part of the Academy of Fellows. Your action statement will be posted to the SAME website and read at the investiture ceremony. State your commitment in two sentences only. (Note: SAME National Office may edit for grammar and word count prior to publication.)

***Action Statement (limit to one or two sentences):***

**3.  SERVICE TO SAME – (40%):**  
Please provide, in the table format below, activities that reflect your dedicated service to SAME, with positions listed from most recent to oldest. Please use month/year format for duration whenever possible. This list should include elected, appointed, and volunteer positions at the Post, Regional, or National level. **The nomination must reflect involved service to SAME over a minimum of 10 years**; involved service equates to more than just holding membership in SAME and attendings meetings or functions. This section should convey roles with specific enough detail to show you were actively involved**.** **You must use the following format for the reviewers:** (1) **challenges** you confronted, (2) **efforts or initiatives** (specific and/or measurable) you undertook to address those challenges, and (3) **impact** from your actions and benefits or successes gained for the Post or SAME as a whole.

Discussion should focus on the goals and objectives set forth in the SAME Strategic Plan. Be sure to outline what you personally did for your post, region, or team. This may not necessarily be an all-inclusive list of your SAME activities but should include any effort that you believe demonstrates your service and dedication to SAME. It is common for an individual’s involvement to increase over time so please ensure you still provide detail on early involvement and not just recent involvement. To receive credit for specific roles, it is critical that you are very clear in the dates of involvement for each task/role.

(1,200 words or less for third column)

|  |  |  |
| --- | --- | --- |
| Below please list the SAME positions or roles you held | Dates Active in this role | What challenge, effort, impact did you make in this role that sets it apart as active and engaged service to SAME? |
| **Example:** *Board Member (Green Grass Post)* | **Example:** June 2010-Apr 2011 | **Example:** *I served on the Board for the Green Grass Post for 11 months prior to being transferred by my company. During my 11 months I attended all Board meetings, and volunteered to lead the efforts to revise the Post by-laws. The revised by-laws resulted in more transparency in the Post operations.* |
| **Example**:*Programs Committee (Rainbow Trout Post)* | **Example:** *1995-2002* | **Example:** *For the full 7 years, I led the Posts efforts of registration at all events. This was a challenging task due to the large number of events annually and the large number of members we have that are remote. I maintained all online registration and payment software. I also developed a mechanism to offer some of our programs virtually. This resulted in greater member involvement in our programs and better tracking for future planning.*  **{Please note this description explains how your involvement during this timeframe was active and engaged, and not just that you were in a role}** |

**4.  SERVICE TO THE ENGINEERING PROFESSION – (30%):**Please provide, in the table format below, activities that reflect your dedicated service to the engineering profession, with positions listed from most recent to oldest. Positions held should cover at least the past ten years. Positions may include career positions, community/civic involvement related to the engineering profession, and other industry organizations. Involvement should be tied to the mission and strategic plan and the overall nomination package should reflect a balance of career, civic, and professional organization involvement. The intent of this criteria is to show the impact of your involvement to industry through these organizations.

You may also include any industry related publications (please limit to five (5) publications). **You must use the following format for the reviewers:** (1) **challenges** you confronted, (2) **efforts or initiatives** (specific and/or measurable) you undertook to address those challenges, and (3) **impact** from your actions and benefits or successes gained to the engineering industry as a whole. This section should NOT look like a job description or resume but should focus on clearly defined benefits that you personally provided to the profession as a result of your efforts.

(900 words or less for third column)

|  |  |  |
| --- | --- | --- |
| Below please list the Professional positions or roles you held | Dates **Active** in this role | What challenge, effort, impact did you make in this role? |
| **Example**:*Vice President – Amazing Corp* | **Example:** *Jan 2015-May 2016* | **Example:** *As the VP I was directly responsible for staying engaged in all company projects to a level that allowed me to resource the projects appropriately from 2013-present.*  *When a PM was deployed for 18 months from Jan 2015-May 2016, I stepped in as PM for their projects, holding bi-weekly progress calls with the customer. During this timeframe my team was successfully awarded two Federal contracts for base housing, and the regular PM was able to to focus on deployment duties.* |
| **Example:** *Board Member – Problem Solvers Are Us program* | **Example:** Jan*2010-Dec 2013* | **Example:** *In this volunteer role I led the committee for the school district’s high school pre-engineering program. I developed agendas and led monthly meetings with the committee from 2010-2013. I personally reached out to 6 local companies each year to develop intern programs for the students. I established a mentoring program between the pre-engineering students and the local NSPE chapter in 2012 that I continued to run until I left this position in 2013.* |

**5.  AWARDS, HONORS AND OTHER RECOGNITION AND/OR SERVICE (5%):**  
List professional, SAME, other industry association, and **ANY** community service or associated awards/honors or recognition you have received. Please include the recognition or service instances that you believe are most meaningful as well as the date the award was received. If listing military awards, please limit to top three (3). You are more than just your job or profession and we want to understand the whole person. For **ALL**, please provide the name and description of the service you provided, or the award received with explanation of activities that were recognized. If you include a group award, be sure to indicate ***YOUR*** specific level of involvement. (300 words or less)

***Insert information here***

**6. SOCIETY KNOWLEDGE (10%):**

Fellows, being the most active and engaged mentors within the Society, should have correct and relevant information regarding entities and operations of SAME. **As Fellows of the Society, other members will look to you to know the Society, be current in your knowledge, and/or know where to find the information.** Please keep answers brief – do not cut and paste from websites. Each answer is pass/fail – you must get all parts of the answer correct to get any credit for each question. No answer requires more than 100 words.

1. What are the three goals in the 2030 Strategic Plan? (3 pt)
2. List 3 of the SAME Communities of Interest (3 pt):
3. What is the theme of the May-June issue of The Military Engineer (TME)? (2 pt)
4. Who will be the President of the SAME Foundation in 2025? (2pt)

**7.  CITATION (mandatory):**Compose a citation summarizing your SAME and career achievements for possible inclusion in SAME marketing & communications materials. (Note: SAME National Office may edit for grammar and word count prior to publication.)

***(200 words or less)***

***Insert citation here***

**8.  ENDORSEMENT INFORMATION:**

Every nomination must have a GO/NO GO determination made by the respective RFPOC. The National Staff Liaison will facilitate this via email after the deadline for submitting names has passed. Every nomination must also include three endorsements that address the endorser’s assessment of your commitment to actively serve the Society after becoming a Fellow. If you have an extenuating circumstance that prevents you from including the specific endorsements below, please contact the Vice Chair, Internal, for direction. Each endorsement should be no longer than 200-400 words and does not need to be on any official letterhead.

A.      **Nominator** (must be a Fellow) (Name, e-mail):

B.      **Regional Vice President (RVP) or Deputy RVP**:­­­­­­­­­­ (Name, e-mail; region):

(if the nominee is RVP or DRVP, the endorsement of the immediate past RVP may be substituted after contacting the Vice Chair, Internal)

C.      **Post President**: (Name, e-mail; Post):

(if nominee is Post President, the endorsement may come from another Post officer or immediate past Post President after contacting the Vice Chair, Internal)

***Insert Endorsements in PDF before sending to National.***