



SAME Seattle Post
Board Meeting Agenda - Thursday July 11, 2024

Time: 8:00 am – 9:00 am

*** Voting Board member**

Name	Position	In Attendance
Scott Harm	Immediate Past Post President	X
Allen Wycoff*	Post Director	
Faith Powell*	Post President	X
Robert Schlesinger*	Post 1st VP*	X
William Shelton*	Young Professionals VP/ Post Director	
Scott Kinney*	Secretary	
Fred Barker*	Post 2nd VP	X
Justin Rodgers	Treasurer	X
Manny Bautista*	Post Director (Fellows) (2024-2027)	X
Terry McCann	Engineering & Construction Camps POC	X
Nancy Yee*	Post Director (2023-2026)	X
Ryan Peterson*	Post Director (2023-2026)	X
Andy Hough	Emergency Preparedness	
Kevin Stoll	Meet The Agencies Committee Chair	
Zachery Pesicka	Programs Chair/STEM/Student Chapter	X
Nick Vlahovich	Programs Asst. Chair	X
Caroline Roberts	Leadership Development/Regional VP	
Tim Pochop	Kitsap Chapter/STEM/Student Chapter	
Kim Baker	Membership POC	
Wendy Oresik	Professional Development/Energy & Sustainability	
Lydia Griffey*	Post Director - Strategy/Streamers/Awards POC	
Ginette Chin	Mentoring	
John Souza	Scholarships	
Jason Hu	Projects of Excellence	X
<u>OPEN POSITION</u>	<u>SBPLO (Small Business Post Liaison Officer)</u>	
Melissa Grasso	Communication/Post Web Master	X
<u>OPEN POSITION</u>	<u>Community Outreach</u>	
Michael Albone	Veterans Assistance	
Mark Ohlstrom		

Welcome and Announcements



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1. Roll call (*see page 1*).
2. Declare quorum.
3. Approval June 6, 2024; MINUTES.
4. Approval July 11, 2024; AGENDA.
5. Announcements
 - i. Jason Hu leading Projects Of Excellence
 - ii. PLW participants from Seattle Post - Lydia Griffey & William Shelton
 - iii. Allen Wycoff attended a SAME STEM camp - Share experience?
6. New Business
 - i. New officers - positions on website
 - ii. Verity account access - propose Treasurer, Assist Treasurer, Post President and Post VP's have access. [Motion to utilize Verity is approved.](#)
 - iii. Seattle post - consider sponsoring one of member's (David Brewer) expenses for his involvement in the SAME Navy STEM camp (next week) at Naval Base Ventura County. Requesting \$1100 for lodging on base. [Utilize additional camp budget that was not used.](#)
 - iv. YP Networking event - Large company hosting event - WSP hosting it with internal DPN group - timing TBD - WSP to cover part of the event - Post to partially support (more details later) - Coordinate with Manny B for Fellow involvement
 - v. Fellows nomination package due in December - Manny working on slate of nominees.

Standing Reports

1. TREASURER [Justin Rodgers] [Fred Barker as support]
 - 2024 Approved Budget - [2024 Budget 2.0 Seattle SAME Post Budget.pdf](#)
 - Significantly more revenue than last year. Look to focus on: Social Events, Investment in Young Members, Scholarships
 - Financial Audit [Allen, Justin, Michael Albone, Ryan Peterson]
 - Need to swap payments with Mt Tacoma for joint events

[Treasurer Report June 2024.pdf](#)

2. MEMBERSHIP [Kim Baker]
 - a. Medium post
 - b. No updates
3. PROGRAMS [Zach Pesicka, Nick Vlahovich, and Faith Powell]
[SAME Seattle Post Event Calendar 2024.pdf](#)
 - a. Debriefs



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- i. Meet the Chiefs - Main POC Portland Post set [Kori]. Lydia is Seattle Post POC.
 - b. Summer Social - [Faith/Scott H/Lydia]
 - i. Thursday July 25th
 - ii. Joint with Mt Tacoma; Julio Iguina (Post President 2024-25)
 - iii. Hyatt Regency at 1053 Lake Washington Blvd, Renton, WA
 - iv. \$10 Post Members/Member Guests
 - v. Utilize ABC Printing again for a few items (sponsorship boards)
 - vi. Looking for sponsors
 - vii. Don't forget to register!
 - c. SAME Programs | Sip & Strategize [Faith, William, Zach]
 - i. WSP to host a YP event at their office - details tbd
 - ii. Boots and Brews August 31
 - iii. Scheduling sip&strategize soon
 - d. Golf Tournament with Mt Tacoma [POC: Scott H, Zach]
 - i. Set for August 8th
 - ii. Location Eagles Pride Golf Course
 - iii. Confirm payment from Julio at Mt Tacoma
 - e. Do we have a September program?
 - f. November program?
 - g. December - Holiday Party [Zach]
4. YOUNG MEMBER PROGRAMS [William Shelton]
- a. Debriefs
 - i. Bowling
 - a. Tacoma
 - b. Chalet Bowling for Venue
 - b. Boots and Brews
 - i. August
 - ii. I am debating making this a family friendly event but I am not sure yet.
 - iii. Similar to last year, but better planning this time to prevent having it on day of city event
 - iv. Cost to SAME: \$500 for food and drink tab similar to last year.
 - c. Karaoke
 - i. November
 - ii. Rock Box at Pike/Pine
 - iii. Plan for two hours during "Happy hour"
 - iv. Cost to SAME: \$350 (Assume 13 attendees for two hours at \$5 per person per hour. Two drinks per person at \$7 per drink)

Approved budget: \$3,000 for 2024 YP activities.

Annual Event Updates

1. January 25, 2024 | **Meet The Agencies** | Crown Plaza SeaTac. *POC is Kevin Stoll.*
 - i. Location for 2025 determined?
2. April 18, 2024 | **Small Business Symposium** | Kitsap Convention Center. *POC is Zach Pesicka.*
3. June 11, 2024 | **Meet The Chiefs** | Location: **SeaTac Hilton Conference Center** for easy access | Duration 1 day. POC is Lydia Griffey
 - i. Debrief to happen soon. Lydia will follow up, and we'll have survey results
4. July 25th | **Summer Social** | Faith/Scott H. are POC
 - i. Get word out!
 - ii. Looking for sponsors
5. August 8, 2024 | **Steve Woolery Annual Golf Tournament** | Eagles Pride Golf Course | Exit 116 Interstate 5 | Adjacent to JBLM. Dave Newkirk
6. October 25, 2024 | **Projects of Excellence** | Location Marriot SeaTac [Jason Hu is POC]
 - i. Let Jason know if you want to be a part of planning committee
 - ii. Will be sending out flyers to Melissa by EOD 7/11
 - iii. Project submission period open now through August 9
 - iv. 5 categories - Complexity | Innovation | Collaboration | Env. Stewardship | People's Choice
 - v. Looking for Key note speaker - Bob leading that effort
 - vi. Looking to pull together judging committee - folks from navy, army, usage, etc...
 - vii. Help with getting the word out. We want as many project submissions as possible!

Committee Updates

1. COMMUNICATIONS (Melissa Grasso)
 - Reminder to plan to allow for a couple of weeks to process communications requests.
 - Update website with new Board positions
2. COMMUNITY OUTREACH (TBD) – Will this committee continue operating? Some on Board recommended to delete since responsibilities overlap other committees.
 - i. We would need to partner with a sister org (i.e. ACEC/ASCE/ASME/IEEE, AGC, etc.)
 - ii. We would need someone passionate about this -> Put out the call to membership
3. EMERGENCY PREPAREDNESS (Andy Hough) –
4. ENERGY AND SUSTAINABILITY (Wendy Oresik) –



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5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann) - Camps to be held June/July 2024. Have 3 campers. Allen is going to be a counselor at the camps!
6. KITSAP CHAPTER (Manny Bautista / Tim Pochop) – Set up quarterly lunch and learn sessions. Develop an annual schedule.
 - i. Navy looking for Brown Bags at Naval Base Kitsap - Bangor
 - ii. How else to engage NAVFAC
 - iii. NAVFAC NW Junior Officer Forum
7. MEMBERSHIP:
 1. MEMBERSHIP – RETENTION AND NEW (Kim Baker)
 2. MEMBERSHIP – SUSTAINER FIRMS (Zach Pesicka)
 3. MEMBERSHIP – YOUNG MEMBERS (William Shelton)
 4. GENERAL TOPIC: Outcome of interested parties post Small Business Symposium and other events
8. LEADERSHIP DEVELOPMENT (Caroline Roberts) –
9. STEM/UW STUDENT CHAPTER (Zach Pesicka) – *Sam Lee*
 - i. *Zach has potential contact with a grad student to supplement that (Thank you Sam Lee!)*
 - ii. *Zach working on getting engagement from a junior professor*
10. NOMINATIONS (Vacant Position) –
11. PROFESSIONAL DEVELOPMENT (Wendy Oresik) –.
12. SCHOLARSHIPS (John Souza) – Firms can sponsor individual scholarships. See John’s Powerpoint below. Board has approved \$20,000 budget for Scholarships. We have made selections - working on agreements. Briefing for MTC.
[PSESSF 2023_07Dec2023_Version 1.pptx](#)
13. SMALL BUSINESS COMMITTEE (VACANT POSITION) -
14. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffey) – Allen attending camp as a mentor will help with our streamer points
15. VETERANS ASSISTANCE (Michael Albone).
16. YOUNG MEMBERS PLANNING