



SAME Seattle Post

Board Meeting - Meeting Minutes - Thursday October 3, 2024

Time: 8:00 am – 9:00 am

*** Voting Board member**

Name	Position	In Attendance
Scott Harm	Immediate Past Post President	
Allen Wycoff*	Post Director	
Faith Powell*	Post President	X
Robert Schlesinger*	Post 1st VP*	X
William Shelton*	Young Professionals VP/ Post Director	X
Scott Kinney*	Secretary	
Fred Barker*	Post 2nd VP	X
Justin Rodgers	Treasurer	X
Manny Bautista*	Post Director (Fellows) (2024-2027)	X
Terry McCann	Engineering & Construction Camps POC	X
Nancy Yee*	Post Director (2023-2026)	X
Ryan Peterson*	Post Director (2023-2026)	X
Andy Hough	Emergency Preparedness	
Kevin Stoll	Meet The Agencies Committee Chair	
Zachery Pesicka	Programs Chair/STEM/Student Chapter	X
Nick Vlahovich	Programs Asst. Chair	
Caroline Roberts	Leadership Development/Regional VP	
Tim Pochop	Kitsap Chapter/STEM/Student Chapter	
Jonathan Owen	Membership POC	X
Wendy Oresik	Professional Development/Energy & Sustainability	
Lydia Griffey*	Post Director - Strategy/Streamers/Awards POC	
Ginette Chin	Mentoring	
John Souza	Scholarships	
Jason Hu	Projects of Excellence	X
<u>OPEN POSITION</u>	<u>SBPLO (Small Business Post Liaison Officer)</u>	
Melissa Grasso	Communication/Post Web Master	
Jonathan Owen		X
Michael Albone	Veterans Assistance	
Mark Ohlstrom		



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Welcome and Announcements

1. Roll call (*see page 1*).
2. Declare quorum.
3. Approval September 5, 2024 Minutes [SAME Seattle Post Board Meeting Minutes - 2024 08 01](#)
4. Approval October 3, 2024 Agenda
5. Announcements
 - i. LDP application for 2025-2026 is now open
 - ii. [Great networking opportunity](#)
6. New Business
 - i.

Standing Reports

1. TREASURER [Justin Rodgers] [Fred Barker as support]
 - a. 2024 Approved Budget -[2024 Budget 2.0 Seattle SAME Post Budget.pdf](#)
 - b. Financial Audit [Allen, Justin, Michael Albone, Ryan Peterson]
 - c. Need to swap payments with Regional Posts
 - i. Mt Tacoma
 - a. Owe MTA 2024 proceeds
 - b. Owe MTC 2024 proceeds
 - c. Owed Golf tournament 2023 and 2024 proceeds
 - ii. Portland
 - a. Owe MTC 2024 proceeds
 - d. MTC update: Hilton has acknowledged they have overcharged us by ~\$13K. They are sending a check. Will resolve proceed split to other posts after we have closed this matter out.
 - e. [Revenue from September luncheon event not posted yet](#)

[Treasurer Report Sept 2024.pdf](#)

2. MEMBERSHIP [Jonathan Owen]
 - a. Retention and New [Jonathan Owen]
 - i. [Are we considered a Medium post still?](#)
 - ii. [Do we want to send out welcome emails to member firms who are renewing? -> No](#)
 - iii. [Look to update member firm list on Google Drive](#)
 - b. Sustaining Firms [Zachary Pesicka]
 - c. Young Members [William Shelton]
3. PROGRAMS [Zach Pesicka]
[SAME Seattle Post Event Calendar 2024.pdf](#)



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- a. Debriefs
 - i. Luncheon Program - September 27 2024 – Early contractor involvement
 - a. 50-60 people in attendance
 - b. Good income from the event
 - b. SAME Programs | Sip & Strategize [Faith, William, Zach]
 - i. WSP to host a YP event at their office - details See Young Member Programs
 - ii. Boots and Brews August 31 – details see Young Member Programs
 - iii. IGE committee - two hot topics for considerations 1) PLA - What it is? What impact does that have to costs and schedule? How to navigate that 2)
 - c. Luncheons Programs [Zachary Pesicka]
 - i. November xx 2024 – Emergency Preparedness
 - a. Looking for help on this program
 - b. Panel
 - c. Get FEMA participation
 - d. TBD on date
 - e. Zach could use some support on setting up this program
 - f. Could look to do it at the coast guard
 - ii. February xx 2025
 - a. Looking for speaker
 - iii. March xx 2025
 - a. Looking for speaker
- 4. YOUNG MEMBER PROGRAMS [William Shelton]
 - a. Debriefs
 - b. Q4 Event - Karaoke
 - i. November
 - ii. Rock Box at Pike/Pine
 - iii. Plan for two hours during “Happy hour”
 - iv. Cost to SAME: \$350 (Assume 13 attendees for two hours at \$5 per person per hour. Two drinks per person at \$7 per drink)
 - c. WSP Open House for YP’s
 - i. WSP to host in their Seattle office
 - ii. November 14
 - iii. Splitting costs with WSP and Post
 - d. Look ahead / Planning
 - i. Quarterly events

Approved budget: \$3,000 for 2024 YP activities.

Annual Event Updates



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1. January 23, 2025 | **Meet The Agencies** | Kevin Stoll – Nick V
 - i. Location for 2025 determined -> TBD, looking for a new space
 - ii. Looking for Deputy MTA Chair – Last MTA Kevin/Nick will host
2. April 14-15, 2025 | **Small Business Symposium** | Kitsap Convention Center. POC is Zach Pesicka.
 - i. Dates TBD, likely April 14-15
 - ii. Zach looking for help coordinating
3. June xx, 2025 | **Meet The Chiefs** | Lydia Griffey
 - i. 2025 -> Mount Tacoma's turn to host MTC – Seattle will support. Lydia is Seattle Post's Liaison.
4. July 25th | **Summer Social** | Faith/Scott H.
 - i. 2025 - TBD
5. August 8, 2024 | **Steve Woolery Annual Golf Tournament** | Eagles Pride Golf Course | Exit 116 Interstate 5 | Adjacent to JBLM. Tacoma Post POC | Dave Newkirk
6. October 25, 2024 | **Projects of Excellence** | Jason Hu | Marriot SeaTac
 - i. Let Jason know if you want to be a part of planning committee
 - ii. Project submission period open now through August 30
 - iii. 5 categories - Complexity | Innovation | Collaboration | Env. Stewardship | People's Choice
 - i. Scott Harm is developing judging criteria
 - iv. Key note speaker - RADM Killian (Still confirmed)
 - v. Marketing - Get the word out
7. December 4, 2024 | **Holiday Social** | Zachary Pesicka
 - i. Venue feedback Elysian Fields or other venue
 - ii. Zach starting the planning now -> similar to last year
 - iii. Seeking approval for \$200 deposit -> Approved
 - iv. Toys for Tots

Committee Updates

1. COMMUNICATIONS (Melissa Grasso)
 - Reminder to plan to allow for a couple of weeks to process communications requests.
 - Update website with new Board positions
 - Blast for Projects of Excellence
 - Need Eventbrite access for more members
2. COMMUNITY OUTREACH (TBD) – Will this committee continue operating? Some on Board recommended to delete since responsibilities overlap other committees.
 - i. We would need to partner with a sister org (i.e. ACEC/ASCE/ASME/IEEE, AGC, etc.)
 - ii. We would need someone passionate about this -> Put out the call to membership
3. EMERGENCY PREPAREDNESS (Andy Hough) – May be a vacant position now, Bob to reach out to Andy

4. ENERGY AND SUSTAINABILITY (Wendy Oresik) –
 - i. Would like input from Board / Members for energy and sustainability
 - ii. Put out a survey – Work with Melissa

5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann) - Camps to be held June/July 2024.
Have 3 campers.
 - i. *Supported Allen Wycoff and David Brewer for 2024's STEM Camps*
 - ii. *Allen to present at POE*
 - iii. *Application for submittal will be Dec 24 - March 25*
 - iv. *Held in June / July 2025*

6. KITSAP CHAPTER (Manny Bautista / Tim Pochop) – Set up quarterly lunch and learn sessions.
Develop an annual schedule.
 - i. Navy looking for Brown Bags at Naval Base Kitsap – Bangor
 - Topics? Tim working on what their interests are – SAME to bring SME to present
 - ii. How else to engage NAVFAC
 - iii. NAVFAC NW Junior Officer Forum

7. LEADERSHIP DEVELOPMENT (Caroline Roberts) –
8. STEM/UW STUDENT CHAPTER (Zach Pesicka) – *Sam Lee*
 - i. *Look for a student chapter liaison*

9. NOMINATIONS (Vacant Position) –
10. PROFESSIONAL DEVELOPMENT (Wendy Oresik) –
 - i. Navigating PDH's and CEU's when not attending in person – how to get certificates to folks – work with Faith and Zach on this front

11. SCHOLARSHIPS (John Souza) –
 - i. Firms can sponsor individual scholarships. See John's PowerPoint below. [PSESSE 2023_07Dec2023_Version 1.pptx](#)
 - ii. Board has approved \$20,000 budget for Scholarships.
 - iii. Annual briefings to membership at MTC

12. SMALL BUSINESS COMMITTEE (VACANT POSITION) -
13. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffey)
14. VETERANS ASSISTANCE (Michael Albone).



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