



SAME Seattle Post

Board Meeting - Meeting Agenda - Thursday December 5, 2024

Time: 8:00 am – 9:00 am

*** Voting Board member**

Name	Position	In Attendance
Scott Harm	Immediate Past Post President	
Allen Wycoff*	Post Director	
Faith Powell*	Post President	X
Robert Schlesinger*	Post 1st VP*	X
William Shelton*	Young Professionals VP/ Post Director	X
Scott Kinney*	Secretary	X
Fred Barker*	Post 2nd VP	X
Justin Rodgers	Treasurer	X
Manny Bautista*	Post Director (Fellows) (2024-2027)	
Terry McCann	Engineering & Construction Camps POC	
Nancy Yee*	Post Director (2023-2026)	X
Ryan Peterson*	Post Director (2023-2026)	X
Andy Hough	Emergency Preparedness	
Kevin Stoll	Meet The Agencies Committee Chair	X
Zachery Pesicka	Programs Chair/STEM/Student Chapter	
Nick Vlahovich	Programs Asst. Chair	
Caroline Roberts	Leadership Development/Regional VP	
Tim Pochop	Kitsap Chapter/STEM/Student Chapter	
Jonathan Owen	Membership POC	X
Wendy Oresik	Professional Development/Energy & Sustainability	
Lydia Griffey*	Post Director - Strategy/Streamers/Awards POC	
Ginette Chin	Mentoring	
John Souza	Scholarships	
Jason Hu	Projects of Excellence	X
<u>OPEN POSITION</u>	<u>SBPLO (Small Business Post Liaison Officer)</u>	
Melissa Grasso	Communication/Post Web Master	
Jonathan Owen		
Michael Albone	Veterans Assistance	
Mark Ohlstrom		



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Welcome and Announcements

1. Roll call (*see page 1*).
2. Declare quorum.
3. Approval November 7, 2024 Minutes [SAME Seattle Post Board Meeting Minutes - 2024_11_07.docx](#) [Approved]
4. Approval December 5, 2024 Agenda [Approved]
5. Announcements
 - i. Welcome Lexi and Mitch – New to SAME Seattle Post and want to get involved.
 - ii. [POE Recap Newsletter](#) is posted to our site under presentations (*should this be under Communications?*)
6. New Business
 - i. [January Meeting falls on 01/02 -> propose shifting to 01/09](#) [Approved]
7. Standing list of open positions:
 - i. Communications Co-Chair
 - ii. Assistant Treasurer
 - iii. Emergency Preparedness Chair
 - iv. Small Business Committee Chair
 - v. STEM/UW Student Chapter Chair (Tim was reaching out to Cori Wallace)
 - vi. Nominations Chair

Standing Reports

1. TREASURER [Justin Rodgers] [Fred Barker as support]
 - a. 2024 Approved Budget
 - b. Financial Audit [Allen, Justin, Michael Albone, Ryan Peterson]
 - c. Need to swap payments with Regional Posts
 - i. Mt Tacoma
 - a. Owe MTA 2024 proceeds
 - b. Owe MTC 2024 proceeds
 - c. Owed Golf tournament 2023 and 2024 proceeds
 - ii. Portland
 - a. Owe MTC 2024 proceeds
 - d. MTC update: [Hilton overcharged us by ~\\$13K. We have received payment.](#)
 - e. [MTA: Resolved with Mt Tacoma](#)

[Treasurer Report Nov 2024.pdf](#)
2. MEMBERSHIP [Jonathan Owen]
 - a. Retention and New [Jonathan Owen]
 - i. 8 new individual members



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- ii. 2 new organization/company members
 - iii. 70 members in grace period (53 were current through end of November so likely just not updated yet)
 - iv. 6 organizations in grace period
 - v. 16 lapsed individual members (expired end of September)
 - vi. 4 lapsed company members (expired end of September)
 - vii. We are a Medium Post
 - b. Sustaining Firms [Zachary Pesicka]
 - c. Young Members [William Shelton]

- 3. PROGRAMS [Zach Pesicka]
SAME Seattle Post Event Calendar 2024.pdf
 - a. Debriefs
 - i. Holiday Social
 - a. [Toys for Tots: Very successful donations](#)
 - ii. November Luncheon Program
 - b. Meet the Agencies
 - c. SAME Programs | Sip & Strategize [Faith, William, Zach]
 - i. WSP to host a YP event at their office - details See Young Member Programs
 - ii. Boots and Brews August 31 – details see Young Member Programs
 - iii. IGE committee - two hot topics for considerations 1) PLA - What it is? What impact does that have to costs and schedule? How to navigate that 2)
 - d. Luncheons Programs [Zachary Pesicka]
 - i. February xx 2025
 - a. Looking for speaker
 - b. [NAVFAC has some hot topics](#)
 - ii. March xx 2025
 - a. Looking for speaker

- 4. YOUNG MEMBER PROGRAMS [William Shelton]
 - a. Debriefs
 - i. Open House for YPs
 - a. [Bartending](#)
 - b. [Can we incorporate that into our sponsorship/cost model for future?](#)
 - b. Q4 Event - Karaoke
 - i. November
 - ii. Rock Box at Pike/Pine
 - iii. Plan for two hours during “Happy hour”



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- iv. Cost to SAME: \$350 (Assume 13 attendees for two hours at \$5 per person per hour. Two drinks per person at \$7 per drink)
- c. Look ahead / Planning
 - i. Quarterly events

Approved budget: \$3,000 for 2024 YP activities.

Annual Event Updates

1. January 23, 2025 | **Meet The Agencies** | Kevin Stoll – Nick V
 - i. Location for 2025 determined
 - ii. Looking for Deputy MTA Chair – Last MTA Kevin/Nick will host
 - iii. Locked in Marriot for venue
 - i. Which room is ideal?
 - iv. Who can help run and make remarks? -> Fred
2. April 14-15, 2025 | **Small Business Symposium** | Kitsap Convention Center. POC is Zach Pesicka/Valerie.
 - i. Dates TBD, likely April 14-15
 - ii. Zach looking for help coordinating
 - iii. Venue and dates are locked in
 - iv. Contact Navy and not USACE for brass
3. June xx, 2025 | **Meet The Chiefs** | | Lydia Griffey
 - i. 2025 -> Mount Tacoma's turn to host MTC – Seattle will support. Lydia is Seattle Post's Liaison.
 - ii. Portland Post looking to establish date ASAP
4. July 25th | **Summer Social** | Faith/Scott H.
 - i. 2025 - TBD
5. August 8, 2024 | **Steve Woolery Annual Golf Tournament** | Eagles Pride Golf Course | Exit 116 Interstate 5 | Adjacent to JBLM. Tacoma Post POC | Dave Newkirk
6. October 25, 2024 | **Projects of Excellence** | Jason Hu | Marriot SeaTac
7. December 4, 2024 | **Holiday Social** | Zachary Pesicka

Committee Updates

1. COMMUNICATIONS (Melissa Grasso)
 - Reminder to plan to allow for a couple of weeks to process communications requests.
 - Update website with new Board positions
 - Need Eventbrite access for more members
 - Look to add Communications co-chair to help Melissa
2. COMMUNITY OUTREACH (TBD) – Will this committee continue operating? Some on Board recommended to delete since responsibilities overlap other committees.



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- i. We would need to partner with a sister org (i.e. ACEC/ASCE/ASME/IEEE, AGC, etc.)
 - ii. We would need someone passionate about this -> Put out the call to membership
3. EMERGENCY PREPAREDNESS (VACANT POSITION) – [Looking for chair](#)
4. ENERGY AND SUSTAINABILITY (Wendy Oresik) –
 - i. Would like input from Board / Members for energy and sustainability
 - ii. Put out a survey – Work with Melissa
 - iii. [What other events can we schedule that are of interest and relevant](#)
5. ENGINEERING & CONSTRUCTION CAMPS (Terry McCann)
 - i. *Application for submittal will be Dec 24 - March 25*
 - ii. *Held in June / July 2025*
6. KITSAP CHAPTER (Manny Bautista / Tim Pochop) – Set up quarterly lunch and learn sessions. Develop an annual schedule.
 - i. Navy looking for Brown Bags at Naval Base Kitsap – Bangor
 - Topics? Tim working on what their interests are – SAME to bring SME to present
 - ii. How else to engage NAVFAC
 - iii. NAVFAC NW Junior Officer Forum
7. LEADERSHIP DEVELOPMENT (Caroline Roberts) –
8. STEM/UW STUDENT CHAPTER (VACANT POSITION) –
 - i. *Look for a student chapter liaison*
9. NOMINATIONS (Vacant Position) –
10. PROFESSIONAL DEVELOPMENT (Wendy Oresik) –
 - i. Navigating PDH's and CEU's when not attending in person – how to get certificates to folks – work with Faith and Zach on this front
11. SCHOLARSHIPS (John Souza) –
 - i. Firms can sponsor individual scholarships. See John's PowerPoint below.
 - ii. Board has approved \$20,000 budget for Scholarships.
 - iii. Annual briefings to membership at MTC
 - iv. [Looking to proceed with 2025 campaign](#)
12. SMALL BUSINESS COMMITTEE (VACANT POSITION) -
13. STRATEGIC PLANNING AND STREAMER AWARDS (Lydia Griffey)



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14. VETERANS ASSISTANCE (Jason Hu)

- i. Jason volunteering for mentorship